

TIF Alternatives Committee
Eliot Town Hall, Jan. 19, 2016 at 6:30 PM
Small Meeting Room - Televised

MINUTES

- 1) Roll Call / Quorum: Rosann Lentz, Michel Duval, Charlie Bradstreet, Janet Saurman, Cindy Lentz, Town Manager Dana Lee, Sam Davis (Public)
- 2) Review / Approve Meeting Minutes of Dec. 28, 2015: Charlie Bradstreet said that given that reconvening was not a legal action, we should strike section #7 of the minutes. Rosann pointed out an errant "2" in the minutes. Charlie made a motion to strike section seven; this was seconded by Janet and was unanimously voted. Charlie made a motion to accept the minutes with the noted revisions; this was seconded by Cindy and was unanimously voted.
- 3) Review timeline, interview sessions / participants, next meeting with Planning Decisions. etc. The Committee worked to develop a list of the best local names for interviews including staff members Kate Pelletier, Joel Moulton, Wendy Rawski and Heather Muzeroll-Roy, Comp Plan Review member Vickie Mills, long time realtor Russ McMullen, Peter Martin of Eliot Commons, a Planning Board Member, the TIF Committee and the Selectmen (jointly on 2/1/16 at 6:30 pm), someone from the Seniors group. It was discussed that some member of staff or the committee should go with Chuck Lawton of Planning Decisions to introduce him and to facilitate the interview. Janet and Cindy offered to do so as needed. Michel Duval said that she would like to tell of her experiences with zoning and permitting. It was decided that the Selectmen should be invited to a Monday, 2/1/16 6:30 pm meeting with the consultant and the TIF committee. In the meantime, Dana said he would set up staff interviews, notify potential interviewees, etc.

The committee reviewed the contract: Suggested asking to add not to exceed without advanced approval; itemization of invoice according to the project steps, to include the original proposal and amended proposal (with project schedule) and revised price.

- 4) Next Steps? Previously discussed.
- 5) Old / New Business: Cindy suggested getting going with researching our local zoning and available parcels, but other committee members suggested that may be pre-mature until we see the recommendations. Dana indicated staff had already started looking at possible "village centers," maps and parcels. Dana asked what he is to do when someone feels jilted they were not interviewed; could they send emails to the consultant or otherwise speak with him. The committee said we have a strict timeframe, price and cannot allow this to become overly broad – so "no." They said that if a person wanted to forward thoughts the Town Manager or Committee itself to share when we interview, then okay.

Charlie suggested speaking to the press about what is happening and beginning to do citizen involvement. Suggested explaining the purpose of the funds, the study being undertaken, etc.

- 6) Adjourn: Charlie made a motion to adjourn at 7:45 pm; this was seconded by Cindy and so voted unanimously.