

EEC Meeting Minutes January 9, 2013

Present: Charlie Case, Ben Brickett, Ed Henningsen, Monique Lills

Guests: Jack Murphy (BOS Liaison)

Call to order: 4:30 PM



A. February through December minutes were approved

B. Public Works Solar PPA Proposal Update – Ben reported that ReVision Energy has responded to our preliminary list of questions and we are ready to meet with Dan Blanchette and Joel Moulton on Friday January 11 to plan our next steps.

C. FY 12 Inventory Update - Monique reported that she is still waiting for Gagnon data and data for Eliot's energy share of the Kittery Sewage Treatment Plant. She will continue to follow up with Kent Davis (our contact at Gagnon). Charlie will get data for the Eliot energy share of the Sewage Treatment Plant. This will complete our fourth year inventory (baseline was FY09).

D. 2013 – 2014 Budget Submission – Charlie reported that he submitted our EEC budget request for \$2,500 and included suggested capital allocations for continued municipal energy improvements. He has updated the request so that it matches our Climate Action Plan and will submit a revision within several days.

E. Discussion – draft Climate Action Plan – Charlie reviewed charts he plans to use for the BOS presentation of the Town's Climate Action Plan. Suggestions will be incorporated and both the charts and the written plan will be forwarded to Dan Blanchette shortly.

F. RFP for Lighting Upgrades – Ed presented a thorough draft RFP for lighting upgrades and asked if it was appropriate for him to obtain quotes. We agreed and Ed will send out the RFP to three bidders.

Adjourned 5:15 PM

Approved
Charles A. Case