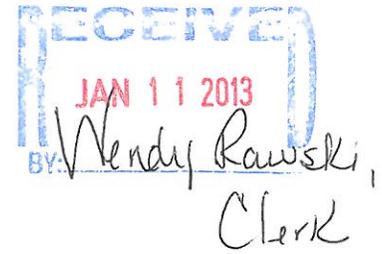


EEC Meeting Minutes December 12, 2012

Present: Charlie Case, Ben Brickett, Ed Henningsen

Guests: Jack Murphy (BOS Liaison), Monique Lillis (Marshwood Intern)

Call to order: 4:30 PM



A. Approval of February through November minutes postponed due to lack of a quorum.

B. Public Works Solar PPA Proposal Update – Ben reported that we have just received the revised PPA documents from ReVision Energy for the Solar installation on the Town Garage. Charlie had briefly reviewed the excel spreadsheet of income and costs provided by ReVision and saw only very minor changes. Charlie, Ben and Jack agreed to review the proposed contract. Charlie will compile the inputs and forward them to Dan Blanchette in preparation for a planning meeting with Ben, Charlie, Dan and Joel Moulton.

C. FY 12 Inventory Update - Monique reported that she has most of the data she needs to complete the FY 12 Inventory report except for Gagnon data and data for Eliot's energy share of the Kittery Sewage Treatment Plant. She was able to contact Kent Davis (our contact at Gagnon) who apologized for the delay in getting us delivery data and promised to provide it shortly. Charlie will get data for the Eliot energy share of the Sewage Treatment Plant. This will complete our fourth year inventory (baseline was FY09).

D. 2013 – 2014 Budget Submission – Charlie reported that he submitted our EEC budget request for \$2,500 and included suggested capital allocations for continued municipal energy improvements. Charlie will add a capital funding profile and resubmit a revised budget request.

E. Discussion – draft Climate Action Plan – Charlie compiled the sections of the plan written by EEC members over the past year or so and distributed a draft Climate Action Plan document for review. He reported that he already sent it to Diane Brandon for her review and she thought it was excellent. Diane facilitated our brainstorming session that kicked off this effort. She asked if we could post it on Eliot on line. Consensus was that we would post it on the Town website. Charlie and Ben agreed to put together power point charts on the Climate Action Plan in preparation for a presentation to the BOS in early January.

F. RFP for Lighting Upgrades – Ed presented a thorough draft RFP for lighting upgrades and asked if it was appropriate for him to obtain quotes. We agreed and Ed will send out the RFP to three bidders.

Adjourned 5:15 PM

Approved Jan 9, 2013

Charles A. Case