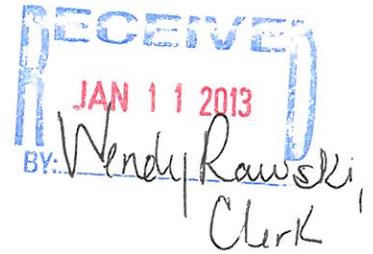


EEC Meeting Minutes November 14, 2012

Present: Charlie Case, Ben Brickett, Ed Henningsen

Guests: Jack Murphy (BOS Liaison), Monique Lillis (Marshwood Intern)

Call to order: 4:30 PM



Monique Lillis has applied to the BOS for membership to the EEC and will be interviewed. She has provided much assistance to the EEC over the past three years and we are very pleased that she will be officially joining us. Jack read a draft ordinance he has prepared for Town recognition of interns (ages 12 – 17).

A. Approval of February through October minutes postponed due to lack of a quorum.

B. Public Works Solar PPA Proposal Update – Ben reported that the BOS has agreed to submit ReVision Energy’s proposed PPA contract to the Town Attorney for comment prior to any negotiations or award. ReVision is expected to provide their proposed contract within several weeks. The BOS members were very positive about the proposed PPA and saw no issues at this point.

C. Energy Improvement Recommendations for Departments – Our recommendations for energy improvements by the departments were reviewed based on the professional audits completed in 2011 and 2012 for all Town buildings. Rockingham Electric also provided a supplementary detail lighting listing with potential savings based on fixtures (no installation labor). Our recommendations will be included in the “Recommended Capital Expenditures” portion of the 2013-2014 budget submittal due Nov 30th. Neither Ed or Jack have heard if the company that installed the security system in the Town Hall will repair the insulation damaged during their installation.

D. FY 12 Inventory Update - Monique reported that she has most of the data she needs to complete the FY 12 Inventory report except for Gagnon data and data for Eliot’s energy share of the Kittery Sewage Treatment Plant. She will continue to follow up with Gagnon and Charlie will get data for the Sewage Treatment Plant. This will complete our fourth year inventory (baseline was FY09).

F. 2013 – 2014 Budget Discussion – Charlie distributed a draft budget for 2013 – 2104 for discussion. Jack suggested that we add some actual expense information so the BOS can better evaluate our request. Consensus was that Charlie should submit the budget request for \$2,500 with the additional information Jack suggested. Jack also suggested that a member of the EEC attend appropriate budget hearings to make sure our energy improvement suggestions were evaluated as part of each department’s budget discussion.

Adjourned 5:30 PM

Approved Jan 9, 2013