

EEC Minutes Nov 9, 2011

Call to Order 6:35 PM

Present: Charlie Case and Ben Brickett

- A. Approval of July through October minutes postponed due to lack of a quorum
- B. Green Sneakers Update: Joan Saxe provided approximately 100 Green Sneakers information bags for people to take at Nov 8 election day. All were taken by mid day.
- C. EEC Membership Reach Out: Mike contacted people who have expressed some interest in joining the EEC and invited them to attend one of our meetings. Ben suggested that we consider sending out a recruiting letter along with a regular Town wide mailing.
- D. Voting Day Information Reach Out: The EEC also provided a letter asking residents to consider joining the EEC along with energy reduction, loan, and incentive information.
- E. Town Building Energy Reduction – Next Steps: Detail discussion from Ed Henningsen was postponed to the December meeting. Ben suggested that the last municipal buildings to be audited (Town Garage and Transfer Station may not be necessary – and that we could perhaps gain more benefit by examining the least energy efficient school building.
- F. Climate Action Plan Outline and Next Steps: Detailed discussion from Mike Eardley was postponed to the December meeting.
- G. Follow up with Efficiency Maine for 10K Grant: Charlie reported that he obtained all invoices from both AAA Energy Service Co. and Project Management & Energy Solutions LLC. He now understands that he must provide Efficiency Maine an invoice from the Town as well and expect to do that before the next meeting.
- H. 2011/2012 Carbon Challenge Follow Up: Mike, Charlie, Monique and Jeff Garner (MHS faculty contact) met on November 2 to discuss the program planned for Marshwood High School and how to make it successful. Mike has agreed to lead this initiative. Charlie contacted Clean Air Cool Planet about their Carbon Challenge Program and who might be our contact this year. Denise Blaha agreed to be the contact but was unable to attend our meeting.
- I. Inventory Status: Charlie agreed to collect FY 11 inventory data from both Jenkins Fuels and Gagnon. Our intent is to present three years of data and our observations to the Board of Selectmen as soon as possible. Charlie and Monique will collaborate on this presentation.
- J. 2012/2013 Budget Request Submitted: Charlie submitted our request for \$2,500 – same as last year.
- K. Financial Status: Charlie provided the status as of Nov 9, 2011 as follows:

1. EECBG grant

Total grant	\$10,000	
Received from Efficiency Maine	\$8,000 so far, final \$2,000 upon completion	
Spent so far	\$7,239	
Still committed to AAA for tasks C - G	\$1,194	Tasks not done & not needed
Total spent and committed	\$8,433	
Payments to AAA Energy Service Co.		
- Tasks A & B performed and billed	\$1,194	Total contract \$2,388
Payments to Project Management & Energy Solutions LLC	\$6,045	\$5,000 + \$445 + \$600

2. FY11 Budget \$1,000

Spent	\$375
Rollover to FY12 approved by BOS	\$625

3. FY12 Budget \$2,500

Spent	0
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4. Summary of available funds

Grant money in hand	\$761	
Grant money to be received at completion	\$2,000	All invoices to be sent to Efficiency ME
FY11 Budget rollover approved by BOS	\$625	
FY12 Budget	\$2,500	
Less commitment to AAA	(\$1,194)	
Total available funds	\$4,692	

L. Other Business: Ben suggested that we consider changing our meeting time from 6:30 PM to 4:30 PM if it would make it easier for members to attend. Charlie and Ben agreed that this would be a helpful change and we'll discuss a time change at the December meeting.

Meeting adjourned at 7:30 PM