

Eliot Budget Committee  
**Agenda**  
Tuesday, November 12, 2013, 6:30 PM  
Small Conference Room

Call meeting to order.

Roll call.

Approval of minutes.

Continue preparation for the upcoming budget season:

1. Discuss and approve a preliminary budget review report format from ideas presented by Rosanne Adams and Rebecca Davis based on last meeting's review of the Administrative budget for 2012-2013.
2. Finalize written questions on the Administrative budget, which will be submitted to the Administrative Assistant for written answers.
3. Select optional dates for an interview with the Administrative Assistant to discuss the Administrative budget with the Budget Committee.
4. Review 2012-2013 Fire Department budget requests, line by line,
5. Compare them to actual expenditures, and
6. Compile a written list of specific questions on all line items that will require greater detail and explanation.

Other business brought by committee members.

Public comments.

Adjourn.