

**Board of Selectmen's Agenda  
August 8, 2013 5:30 PM**

**5:30 PM**

- A. Call to Order:**
- B. Roll Call:**
- C. Pledge of Allegiance**
- D. Moment of Silence**
  
- **EXECUTIVE SESSION** as allowed by 1 MRSA Section 405.6.A "Discussion or consideration of the employment, appointment..." such as interviews
  
- E. Approval of Minutes of Previous Meeting(s)**
- F. Public Comment**
- G. Department Head/Committees Reports: See Correspondence List**
  - G1. Public Works:**
    - RFP's Tires, guardrail, striping, fuel tank, fuel bids
    - Transfer Station disposal of items not paid, informational
    - Transfer Station incident (no correspondence)
    - Insurance, 6 Heather Lane, (no correspondence)
  - G2. Administration:**
    - Set hearings for referendum
    - Non-union Town Staff Insurance
  - G3. Police Dept:**
    - Reserve Officer Hiring
    - Officer Morneau pay adjustment
    - Letter of commendation – Detective Moya
    - Letter of appreciation – Legrande Howell
  - G4. Business Development:**
    - Land Inquiry in Eliot from John Chagnon

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- H. New Business: See Correspondence List**
  - H1. Town Manager Search Committee 4 individuals, John Carter**
  - H2. Richard & Cindy Saklad – Proposed change in Transfer Station Schedule**
  - H3. Memo from Bonita Pothier, York River**
  - ~~**H4. Central Maine Power Pole Permit Approval**~~
  - H5. Pole Permit, Action needed**
  - H6. CMP Permit, Informational**
  - H7. Memo from Mark Thompson, P.E., Informational**
  - H8. Memo from MMA Legal, Informational**
  - H9. Request for help from Richard P. Davis, Town Manager, Town of Farmington**
  - H10. Request for help from York County Budget Committee**
  - H11. Summary Reports on Video Streaming January 1 – July 20, 2013 (202 days)**
  - H12. Final Version of Petition to EPA**
  - H13. Sewer Rate Study from Underwood**
  - H14. Jean Hardy – Follow up regarding building permit (no correspondence)**
  - H15. Letter of Support from Bateman Enterprises**
  
- I. Old Business: See Action List**
- J. Selectmen's Report**
- K. Executive Session**
- L. Other Business as Needed**
- M. Adjourn**

**NOTE: All times are approximate**

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**ACTION LIST**

Carried over from July 18, 2013

1. **Tax Increment Finance Program:**  
Potential Projects, Next Steps, Sub-Committee  
Assigned:
2. **Good Neighbor Petition**  
Assigned:
3. **Police Union Contract:**  
Assigned: **Mike, Dutch, Dan, Ted**
4. **Community Service Space: Relocation to Elementary School**  
Fit-up costs, Service impacts, Insurance, SAD 35 Contract,  
Assigned: **Dutch, Grant, Dan & C.S.D. Director**
5. **Town Manager**  
Job Description, Sample Contracts, Hiring Committee
6. **Municipal Charter – November Referendum**
7. **Policy creation/review**
  - a. **Ordinance Governing Boards & Committees**
  - b. **Park Ban Ordinance**Assigned
8. **Employees**  
Cross training Charting earned times, job descriptions  
Assigned: **BOS**
9. **Liaisons to Boards, Committees and Commissions**  
Review existing members, try to fill open spots  
Committee/Board – Mission Statement Review  
Assigned: **BOS**
10. **Budget Preparation – Fiscal year 2015 – Goals, Formats etc.**  
Assigned: **BOS**
11. **Auditor/R<sub>H</sub>R Smith**  
Assigned: **BOS**
12. **Pay Per Bag Recycling – 6 month trial, Public Informational Sessions**  
Assigned:
13. **Regionalization**  
Explore areas of potential collaboration, cost reductions and enhancements to services  
Assigned: **Dutch, Grant**
14. **Legal Issues:**

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**Assigned: BOS**

**15. Sewer:**

**User rates, reserved allotments, odor, maintenance**

**Assigned: Sewer Committee, Underwood Eng., Joel**

**16. Department Heads:**

**Monthly Reports, Employee Reviews, Financial Oversight, Policy Reviews, and Department Reviews**

**Assigned: BOS**

**17. Research Grant Opportunities**

**a. AED's for Town Buildings**

**Assigned:**

**18. Comp Plan Follow Up**

**19. Pending – New Unions**

**20. Treasurer Hiring Committee**

**Notes:**

**For Administrative Assistant and Chairman use: Follow-up required**

**Agenda/Correspondence Items**

**Next Meeting Date – Items discussed for that agenda**

**Additional Board Directives/Decisions**