

Board of Selectmen's Agenda
Wednesday, February 19, 2014 5:30 PM

5:30 PM

- A. Call to Order:**
- B. Roll Call:**
- C. Pledge of Allegiance**
- D. Moment of Silence**
- E. Approval of Minutes of Previous Meeting(s)**
- F. Public Comment**
- G. Department Head/Committees Reports**
 - G1. Administrative Department:**
 - Chain of Communication
 - ✓ Town Manager Report
 - TIF Alternatives – Letters of Interest
 - J.P. Nadeau – Notification of Abutters – Sweet Peas
 - J.P. Nadeau – Impartiality of Interim Code Officer
 - Effects of LD1 Reductions, CSD, Transfer Station, Administrative
 - G2. Public Works Department:**
 - Vehicle Purchase – CIP/FEMA Funds
 - Old Fields Road Bridge Engineering
 - G3. Fire Department:**
 - Appointment of Officers
 - Workers Comp Claim
 - Vehicle Accident
- H. New Business: See Correspondence List**
 - H1. Concerns of Paul Murphy regarding Charles Knowles Consent Agreement, operating home business.**
 - H2. Letter from Charles Rankie concerning sharing of Harbor Master**
 - H3. Goal Setting for Town Manager**
- I. Old Business: See Action List**
- J. Selectmen's Report**
- K. Executive Session as allowed by MRSA Title 1, Section 405 A, Personnel Issues: Discussion or consideration of the employment, appointment, assignment, duties...**
- L. Other Business as Needed**

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M. Adjourn

NOTE: All times are approximate

ACTION LIST

Carried over from January 23, 2014

1. **Tax Increment Finance Program:**
Potential Project,
Assigned: Sub Committee?

2. **Good Neighbor Petition**
Assigned:

3. **Police Union Contract: - In Mediation**
Mike, Dutch, Dana, Ted
Assigned: Public Works Union Negotiations – In Mediation
Town Hall/Community Service Dept. Union Negotiations – In Mediation
Assigned:

4. **Community Service Space: Relocation**
to Elementary School
Fit-up costs, Service impacts, Insurance, SAD 35 Contract,
Assigned: Building Committee

5. **Policy creation/review**
Selectmen’s Policies – Modify to allow all
 - a. **people to speak**
 - b. **Consent Agreements – Guidelines to Policy**
 - c. **Poverty abatements**

6. **Employees**
Cross training, charting earned times, job descriptions
Assigned: Dana

7. **Liaisons to Boards, Committees and**
Commissions
Review existing members, try to fill open spots
Committee/Board – Mission Statement Review
Assigned: BOS/Dana

8. **Budget Preparation – Fiscal year 2015 –**
Ongoing
Assigned: BOS

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9. **Pay Per Bag Recycling – 6 month trial,
Starting September 3, 2013 – Extended to April 30, 2014
Assigned:**
- OVER**
10. **Regionalization
Explore areas of potential collaboration, cost reductions and enhancements to services
Assigned: Dutch, Grant**
11. **Legal Issues:
(Unfair Labor Practice Complaints) – Legal Costs to date \$16,527.45
Assigned: Dana**
12. **Sewer:
User rates, reserved allotments, odor, maintenance. Investigate forming a District
Assigned: Sewer Committee, Underwood Eng., Joel**
13. **Department Heads:
Monthly Reports, Employee Reviews, Financial Oversight, Policy Reviews, and Department
Reviews
Assigned: Dana**
14. **Research Grant Opportunities:
a. AED's for Town Buildings
Assigned: Fire Chief**
15. **Comp Plan Follow Up:**
16. **Public Hearings Scheduled –
a.**
17. **FEMA – Updated Preliminary Flood Insurance – Review Findings
– Notify affected residents**
18. **Staff Vacancies: Code Office, Tax Collector, P.T. Transfer
Station, Kids Play
Assigned: Dana**
19. **Planning Board – Review 1,000' language in Ordinance – Review
reducing 250' IWWF Setbacks per DEP**

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Notes: