

**Board of Selectmen's Agenda
January 23, 2014 Thursday 5:30 PM**

5:30 PM

- A. Call to Order:**
- B. Roll Call:**
- C. Pledge of Allegiance**
- D. Moment of Silence**
- E. Approval of Minutes of Previous Meeting(s)**
- F. Public Comment**
- G. Department Head/Committees Reports**
 - G1. Administrative:**
 - **Code Office permit comparison. Kittery & Eliot**
 - **Civil Consultants Invoice dated May 29, 2013**
 - **Current TIF Funds - none available**
 - G2. Department of Public Works**
 - **Three month Pay-Per-Bag Trial Update**
 - **Sewer Pump Station Upgrades Engineering proposals & Budget Figures – Underwood Engineers will be here**
 - **Sewer Rate Review Discussion with correlation to the New IMA Agreement and Capital Reserve Funding**
 - **Sewer I/I Update**
- H. New Business: See Correspondence List**
 - H1. MTCMA – Ambassador Program**
 - H2. American Red Cross – Letter of Thanks**
 - H3. MMA – Membership Dues**
 - H4. CMP – Tree Work**
 - H5. State Pole Permit**
 - H6. Town Hall Streams**
 - H7. Tony Manero – Public input suggestions**
- I. Old Business: See Action List**
- J. Selectmen's Report**
- K. Executive Session**
- L. Other Business as Needed**
- M. Adjourn**

NOTE: All times are approximate

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ACTION LIST

Carried over from January 9, 2014

1. **Tax Increment Finance Program:
Potential Projects, Next Steps, Schedule Workshop with Shana Cook Mueller December 19, 2013
Assigned:**

2. **Good Neighbor Petition
Assigned:**

3. **Police Union Contract: - In Mediation
Mike, Dutch, Dan, Ted
Assigned:**

4. **Community Service Space: Relocation
to Elementary School
Fit-up costs, Service impacts, Insurance, SAD 35 Contract,
Assigned: Building Committee**

5. **Policy creation/review
Selectmen's Policies – Modify to allow all
a. people to speak
b. Consent Agreements – Guidelines to Policy**

6. **Employees
Cross training, charting earned times, job descriptions
Assigned: BOS**

7. **Liaisons to Boards, Committees and
Commissions
Review existing members, try to fill open spots
Committee/Board – Mission Statement Review
Assigned: BOS**

8. **Budget Preparation – Fiscal year 2015 –
Goals, Formats etc. – Department Head Workshop
Assigned: BOS**

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9. **Pay Per Bag Recycling – 6 month trial,
Starting September 3, 2013
Assigned:**
10. **Regionalization
Explore areas of potential collaboration, cost reductions and enhancements to services
Assigned: Dutch, Grant**
11. **Legal Issues:
Unfair Labor Practice Complaints BOS**
12. **Sewer:
User rates, reserved allotments, odor, maintenance
Assigned: Sewer Committee, Underwood Eng., Joel**
13. **Department Heads:
Monthly Reports, Employee Reviews, Financial Oversight, Policy Reviews, and Department
Reviews
Assigned: BOS**
14. **Research Grant Opportunities:
a. AED's for Town Buildings
Assigned: Fire Chief**
15. **Comp Plan Follow Up:**
16. **Public Works Union Negotiations – In
Mediation
Town Hall/recreation Union Negotiations – In Mediation
Assigned: Mike, Dutch, Dan, Dave Barrett**
17. **Public Hearings Scheduled –
a.**
18. **FEMA – Updated Preliminary Flood Insurance – Review Findings
– Notify affected residents**
19. **Code Enforcement Office Vacancy
Assigned: Town Manager**

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- 20. Planning Board – Review 1,000' language in Ordinance – Review reducing 250' IWWF Setbacks per DEP**

Notes: