

**Draft BOARD OF SELECTMEN'S MEETING
December 26, 2013 5:30PM**

Quorum noted

5:30 PM: Meeting called to order by Chairman Moynahan.

Roll Call: Mr. Moynahan, Mr. Dunkelberger, Mr. Murphy, Mr. Beckert and Mr. Hirst.

Pledge of Allegiance recited

Moment of Silence observed

Approval of Minutes of Previous Meeting(s)

5:31 PM Motion by Mr. Beckert, seconded by Mr. Murphy, to approve the minutes of December 12, 2013, as amended.

VOTE

3-0

Chair concurs

Motion by Mr. Dunkelberger, seconded by Mr. Beckert, to approve the minutes of December 17, 2013, as written.

VOTE

4-0

Chair concurs

Public Comment:

5:32 PM Ms. (Rebecca) Davis asked if the Board had heard anything from the attorneys that were providing TIF alternatives.

Mr. Moynahan said that they had not heard as of yet.

Department Head/Committee Reports

G#1 TO : Board of Selectmen
FROM : Eliot Town Charter Commission
REF : Web Page

Mr. Moynahan said that Mr. (Charles) Rankie was here requesting to use the Town website for the Charter Commission and invited Mr. Rankie to speak to this.

Mr. Rankie said that the Charter Commission was requesting a web page on the Town website to communicate with and inform the public as the proposed charter is developed. He added that the Commission would like the link to their page placed in the upper left-hand corner for better visibility to the residents so that residents could actively participate in the development process of this proposed charter.

Mr. Moynahan said that all boards and committees had access on the website; that anything submitted was received by the BOS to make sure it was appropriate for the website and, other than that, it was standard fare (agendas, minutes, etc.).

Mr. Rankie discussed timing constraints on the Commission regarding posting of documents and his concern around that in informing residents.

Mr. Dunkelberger suggested that, with regard to the opinion that they have regarding the Charter Commission's rules and how they operate, the Charter Commission might come up with a formal set of rules and by-laws on which they operate.

Mr. Rankie said that they had the State statute that they operated by.

Mr. Dunkelberger said that he understood but that the Charter Commission wanted to be able to SKYPE and his suggestion was that the Commission formalize that into a set of rules on how they were going to conduct their meetings because State statutes did not specifically allow that; that if the Commission was going to use exceptions, such as SKYPE, that the Commission mention that in some kind of formal code that 'this' was how they would do meetings. He discussed other charter commission meetings that

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have become acrimonious and, if they had a set of rules and held themselves to that set of rules, then there would be fewer questions with regard to how the Charter Commission conducted their business.

Mr. Murphy said that the State statute was very clear in expecting that this Commission will set up a set of by-laws by which it runs. He added that the BOS received an opinion today from Duncan McEachern that the Charter Commission is not controlled, as a committee, by the Town ordinance on committees so they were free to more-or-less do what they wanted under the statutes.

5:40 PM Mr. Beckert moved, second by Mr. Murphy, that the Charter Commission be authorized to work with the Town Clerk to come up with a method on the Town website (link to be placed on left side of website) that is agreeable to those involved, which will be convenient for the residents of Eliot to access the information from the Charter Commission throughout their deliberations.

**VOTE
4-0
Chair concurs**

Mr. Dunkelberger suggested Mr. Rankie bring up the discussion around by-laws with the Charter Commission to formally codify how they were going to conduct their meetings. He clarified that anything that might be questionable regarding State statute or Town ordinance should be put in writing to be clear.

Mr. Rankie said that he would take that under advisement. He added that their next meeting would be at 7PM on January 6 at the Town Hall; that the Public Hearing would be at 6PM on January 11.

G#2 TO : Board of Selectmen
FROM : Dan Blanchette
REF : KACTS membership

5:44 PM Mr. Beckert moved, second by Mr. Hirst, that the Board of Selectmen appoint Mr. Moulton, DPW Director, as the regular member and Ms. Kate Pelletier, Planning Assistant, as the alternate member to the Kittery Area Comprehensive Transportation System.

**VOTE
4-0
Chair concurs**

G#3 TO : Board of Selectmen
FROM : Dan Blanchette
REF : G. A. Administrator

Mr. Beckert moved, second by Mr. Hirst, that the Board of Selectmen appoint Ms. Melissa Albert as the General Assistance Administrator, effective January 3, 2014.

Mr. Moynahan asked if they should insert 'interim'.

After discussion by the Board, they agreed that she would be appointed General Assistance Administrator.

**VOTE
4-0
Chair concurs**

5:47 PM
G#4 Mr. Blanchette will have the document re-typed for the Board to sign

TO : Board of Selectmen
FROM : Wendy Rawski
REF : General Assistance Software

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Mr. Moynahan said that this was in front of them, again, and that Ms. Albert was estimating this would be around \$500 for the Town to set this up, including the support, based on her familiarity with the system. He added that the support piece could be part of this year's budget cycle if the Town felt they needed it but, to get this up and running, it would be \$500. He said that Ms. Albert felt that this would save man hours and would provide standardized guidelines which would allow the Town to become more accurate in administering the General Assistance Program. He added that the last discussion included using G.A. funds to do this and he was not comfortable doing that; that he thought they should find other funding sources.

Mr. Murphy stated his support for this and thought that, with Ms. Albert's familiarity with this, she could step right in and not get behind. He added that this was going to be a long winter and Eliot had a lot of people in need.

5:49 PM

Mr. Beckert moved, second by Mr. Hirst, that the Board of Selectmen enter into an agreement with the City of Portland, for the public's benefit, as they are giving the Town the software at no charge for the Welpac General Assistance Tracking Program. The approximate \$500 cost is the initial set-up and any initial training, with funding to come from the Computer Support Fund.

VOTE

4-0

Chair concurs

5:50 PM

G#5

TO : Board of Selectmen
FROM : TIFD Funds
REF : Town Manager Salary

Mr. Moynahan said that, with the meeting last week with Bernstein Shur, it was emphasized that the Town could utilize TIF funds for a portion of the Town Manager's salary and thought that, at some point, he thought the Board should start considering utilizing those funds for a portion of the salary; that an estimation of that portion might be around 10% working on the TIF and that they should look to get that funding approved every year. He said that he thought that they should come up with some kind of established deal going forward; that they should formalize what Mr. Blanchette has been doing for years as he thought it was only logical to utilize some of those funds for this.

Mr. Pomerleau said that he was surprised they weren't already and suggested they go back to the previous fiscal year to make adjustments.

Mr. Moynahan clarified that they had funds appropriated for specific things so they would have to look at what that balance was; that he didn't think that they could go back in time.

Mr. Pomerleau suggested giving TIF management some kind of a code and let the Town Manager track the actual time spent to administer the TIF, prorating that on the Town Manager's 40-hour work week; that they would then not have to spend Town funds for TIF administration.

Mr. Hirst asked, if they didn't have a TIF project, could they still do this.

Mr. Moynahan said yes; that they have a TIF in place and it still takes a certain amount of time to administer.

Mr. Dunkelberger suggested taking 10% for this year's budget and use the rest of this fiscal year to track the time involved.

Mr. Rankie asked that, if the Board took any time on what was appropriated, as the Charter Commission (CC) hasn't come to the Board with a budget and they would be

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asking for money as they had used 75% of their start-up funds, the Board ask what part of that might be able to be used for their (CC) budget.

Mr. Moynahan said that they could certainly look at that and asked for Board input.

5:53 PM Mr. Dunkelberger said that he understood what Mr. Rankie was asking for but his first thought was that that was a stretch.

G#6 TO : Board of Selectmen
FROM : American National Insurance Company
REF : Life Insurance

Mr. Blanchette said that Mr. Kenneth Main passed away and left the Town life insurance of \$2,202.30. He recommended that the Town put this in as a donation to the fuel assistance project.

The Board agreed this would be a good thing to do.

Mr. Beckert moved, second by Mr. Murphy, that the Board of Selectmen put these funds from the estate of Mr. Kenneth Main of \$2,202.30 as a donation into the Town Fuel Assistance Project.

**VOTE
4-0
Chair concur**

5:57 PM
G#7 TO : Board of Selectmen
FROM : Glenn Crilley
REF : Membership

This was regarding the removal of two regular members, for non-attendance, from the Conservation Commission and adding two members.

Mr. Beckert moved, second by Mr. Hirst, that the Board of Selectmen remove Steve Towne and Tim Straz as members of the Conservation Commission and thank them for their past work.

**VOTE
4-0
Chair concurs**

Mr. Beckert moved, second by Mr. Murphy, that the Board of Selectmen appoint Ms. Kim Richards, as requested, and Mr. Orland McPherson as members of the Conservation Commission to fill the open vacancies, respectively.

**VOTE
4-0
Chair concurs**

5:59 PM
G#8 TO : Board of Selectmen
FROM : Grant Hirst
REF : Board of Appeals Letter to Board of Selectmen

Mr. Moynahan said that he had followed up with this and had gotten no reply.

G#9 TO : Board of Selectmen
FROM : CMP
REF : Town Pole Permit

This was regarding a previous permit that did not have enough space for all Board members to sign and CMP was requesting one signed by all Board members. At this time, the Board members signed the previously approved pole permit.

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6:03 PM
G#10

TO : Board of Selectmen
FROM : Grant Hirst
REF : Internship Programs

Mr. Hirst said that this was talked about at the last meeting with MSAD #35; that Ms. (Vickie) Mills was getting information (costs) on internships the State has and they were waiting for that information.

Mr. Dunkelberger said that he thought the State program was different than the one they had discussed with MSAD #35.

Mr. Murphy discussed the interns the Town has had from MSAD#35; that the Town has not paid those interns and thought the purpose in working with the schools was volunteerism rather than people getting the first step into actual employment.

Mr. Moynahan said that there may be several options and suggested they wait until Ms. Mills came back to find out what she has learned.

6:05 PM **Budget Committee**

This was regarding FEMA and MEMA recovery payments for Police, Fire and Public Works as a result of Storm Nemo.

Ms. (Rebecca) Davis said that all departments ended that fiscal year with a surplus (except Snow Removal, which over-expended by \$98,495.04) and this recovery money (\$38,798.80) should be returned to the General Fund, not to the individual departments as disbursements to departments after the close of the fiscal year, providing funding not approved by voters.

Mr. Moynahan said that he had a note to bring this up at the Board's next meeting; that in the past the Board had put those funds back into department head budgets but members from the public discussed their concerns at the last meeting. He added that he thought it was a valid point; that if there were surpluses in the departments without a true spending plan or what those funds would be used for, then the monies coming back in should go to anything that was over-expended, which would go back to the General Fund.

6:07 PM

Mr. Moulton commented that every year he put forth a winter budget that he felt was realistic; that it was always said, "It was overspent." "It was overspent." He said that it was overspent because it was always set to some level because the over-expenditure was acceptable. He added that he took offense at the criticism because it got overspent because of the way it was set up.

Mr. Moynahan said that they knew that, with history, and that they were trying to get better averages moving forward. He added that he didn't think anyone was criticizing Mr. Moulton for over-expending an account; that he didn't take it that way and didn't believe that was how it was meant. He said that it was only a factual statement that Snow Removal was over-expended and that was not Mr. Moulton's department. Mr. Moynahan said that there was a motion to disburse those funds to the different departments at the Board's December 12th meeting and did not know if the Board wanted to reconsider that motion.

6:09 PM

Mr. Hirst asked Mr. Blanchette if he thought the Board did the right thing or if he thought the Board should consider restoring those funds to the General Fund.

Mr. Blanchette said that he thought that was a Board decision, whichever way they did it. He added that he might do it differently but it was not his decision.

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Ms. (Roseanne) Adams said that she thought it would be different if the storm occurred in the fiscal year (2013) and the Board restored those funds to the department budgets but this storm occurred in a different fiscal year and, therefore, to restore them to department budgets didn't make any sense. She added that they already had their appropriations for this year; that the recovery funds belonged in a different year and she thought that was more the premise here because that would be extra money disbursed back to department budgets the voters had not approved. She said that it wouldn't be extra money if it occurred in that year; it would just be replacing something.

Mr. Moynahan said that he tended to agree.

Mr. Dunkelberger said that he was looking at two sides to the argument and Ms. Adams voiced one side he was thinking of. He added that the other side of this was that during an emergency the departments expend over and above what they would normally plan to spend, particularly regarding wear and tear on equipment. He added that he didn't know, exactly, what these funds would be used for but, if it was, for example, to rehabilitate that wear and tear on the equipment or to put the Town in a better place for the next storm, then he thought that that would be an appropriate use from the departments' perspective.

6:13 PM

Ms. Davis said that that was something the voters decided at Town Meeting; that this money might be extra and she could foresee suggesting putting it into a reserve account and asking voters and presenting the case for something specifically storm-related. She added that, generally speaking, the Town was supplying departments money to keep up with maintenance and things like that and they should just proceed with their budgets as approved by the Townspeople. She said that, as it is, what the Board was saying was that they didn't even know what the departments wanted to spend it on but the Board wanted to give it to them; that if there were some kind of rationale of something specific that needed to be repaired because it was specifically damaged during that particular storm, then that was one thing but the Town supplies them with money, annually, to do what they need to do.

Mr. Murphy said that he thought they ought to have a snow removal or winter reserve fund and this money would go into that; that each year they would supply that in the amount that was needed and, if there were any surplus or any return from the State, it would go into that fund. He added that they would know what it was used for – snow removal or emergency or vehicle repair during that period of time for maintenance needed as a result of snow or an emergency.

Mr. Moynahan said that he thought that the Fire Chief had indicated something very similar – to establish an emergency management fund out of these types of funds.

Mr. (Bob) Fisher discussed that about 20-30 years ago there was an issue with guardrails getting damaged and the need to repair them immediately; that departments took money out of their budgets to make repairs or replacement and were directly reimbursed. He added that, now, because it has already been paid for out of the General Fund, the departments have their reimbursement and any new reimbursement from last year should go into this year's General Fund.

Mr. Beckert suggested the Board take this under advisement; that he didn't like getting a letter tonight expecting the Board to make a decision on it tonight.

There was discussion on the timeliness issue of reconsideration and reimbursements from FEMA being given in the next fiscal year.

Mr. Blanchette clarified that, in the past, when FEMA reimbursements have come in to the next fiscal year those reimbursements went into the General Fund and not the departments; that those reimbursements to the departments have started only in the past couple of years. He also clarified that, regarding reconsideration, the Board, among other things, must reconsider by the next regular meeting.

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Mr. Moynahan said that there could be a motion to reconsider in this meeting, where this was their regularly scheduled meeting, and asked if there was any action from the Board to reconsider.

There was no action by the Board to reconsider that particular motion.

Mr. Moulton let the Board know that his three budgets should be done by Monday, but may not be done; that he was doing his best but wanted to let the Board know in advance.

ADMINISTRATIVE

6:20 PM

Mr. Blanchette said that, concerning end-of-the-year vacation time, he had a couple of people who would probably go beyond the allotted time to carry over; that one was about 6 hours, one 20 and one 10; that it was not huge amounts but there were some that would go beyond the carry-over and anything above the 10-days carryover had to come to the Board, so he would ask that these people be allowed to carry this time over.

Mr. Moynahan said that another consideration would be that they be paid for that time; that that was something, based on the auditor, the Board was trying to get away from having those carry-overs for items like that and was moving slowly away from doing that. He asked if the Board needed to be specific with these folks; did the Board need to take that up this evening.

Mr. Blanchette said that it needed to be done before the end of the year.

Mr. Dunkelberger suggested allowing the carry-over for this year but make sure that the Board got it out to the employees to not expect any options for next year.

6:23 PM

Mr. Beckert moved, second by Mr. Murphy, that the Board of Selectmen allow the three employees to carry over any leave time that is above and beyond the 10 days stated in the policy.

It was noted that this was for Administrative only and for approximately 36 hours.

VOTE

4-0

Chair concurs

Mr. Moynahan said that, for the other departments, they would have to come in by the end of the calendar year if they expect to have any type of carry-over, as well.

Mr. Moulton said that he had a carry-over for himself.

6:25 PM

Mr. Dunkelberger moved, second by Mr. Beckert, that the Board of Selectmen allow the Public Works Director to carry over his leave of approximately a week to the next calendar year.

VOTE

4-0

Chair concurs

6:26 PM

Conservation Commission

Mr. Crilley gave an update on the Johnson Lane Forest land acquisition. He said that this was a 10-acre lot at the end of Johnson Lane that sat among Town-owned land; that Great Works Regional Land Trust (GWRLT) was assisting the Conservation Commission with the acquisition of this property. He added that the Town taxed the landowner at an appraised amount of approximately \$18,000 and the landowner would like to get \$15,000 and would like to complete this by next June, if possible (probate issue); that the landowner would pay half the survey cost and had no problem working

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with the land trust and the Town. He added that they were working to resolve the unknown property ownership for several other lots in that area. He said that this could possibly be a warrant article and could be potentially offset from funds in the Town Land Bank Fund; that the Conservation Commission was looking for some help on the warrant language.

Ms. (Connie) Weeks said that they were suggesting that a portion be raised from the Town Land Bank and a portion raised and appropriated at Town Meeting, so as not to draw down the Land Bank.

6:35 PM Mr. Moynahan said that the BOS could help with the warrant language when it got to that point.

Mr. Crilley said that it was the Conservation Commission's intent to move forward with the Purchase & Sales Agreement but that that did not obligate the Town, as one of the stipulations would be Town approval.

Mr. Moynahan informed Mr. Crilley that the BOS was starting the budget process and suggested having something in to the BOS in draft form soon; that Mr. Blanchette had the date deadlines and could show him when any language needed to be in.

New Business (Correspondence List):

6:36 PM

#1

TO : Board of Selectmen
FROM : Eaton Peabody
REF : Review of Town Assessor Work Hours

Discussion on this had been delayed until all members of the Board were present.

Mr. Moynahan said that this report indicated that the Town was not lacking with assessing but he wasn't sure it answered all of the Board's questions and asked what their next steps might be.

Mr. Dunkelberger agreed that it did not answer all the Board's questions and that, overall, he was kind of disappointed with the report. He added that he followed up with a couple of questions with the gentleman that did the report and he did not adequately answer the questions. He said that, in particular, were towns of similar size with contracted assessors and their number of hours put in; that there was nothing near to the 40-hour week that Eliot's Assessor did; that Eaton Peabody failed to answer that question. He suggested the Board put together a RFP for contract services just to see what they got; that they may find that having the current Assessor doing the job she was doing for the money she was getting was what Eliot needed to have but they wouldn't know that until they asked the question through a RFP.

Mr. Moynahan said that they wanted to answer the question regarding the way the Town was doing their assessing, no matter who was doing the assessing, whether it was six people or one versus an outside agency. He added that that was part of their discussion at the last meeting to inform themselves more by sending out a RFP; that that did not obligate the Town but they would see what was offered and what the costs would be, which would give them comparisons of the current practice versus other options, with costs, which was what was missing.

Mr. Murphy said that he thought that would be a valuable thing to do, discussing listed assessors in particular towns to make his point – that many similarly-sized towns had not only an assessor but an assistant, as well, and paid quite a bit more than Eliot does.

Mr. Dunkelberger discussed the towns that had a contract assessor paid at the other end of the scale.

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Mr. Moynahan agreed; that the Board's approach was to offer more information to see if Eliot's current practices were adequate for the needs of the Town.

6:42 PM Mr. Beckert said that they would shortly be hiring a Town Manager and suggested the Town Manager be the point person to take on the task of that position on whether they needed a RFP, putting a RFP together and putting it before the Board.

It was the **consensus of the Board** to have the new Town Manager address this and present to the Board.

**6:43
#2**

TO : Board of Selectmen
FROM : Grant Hirst
REF : Depot Road Traffic Signal

Mr. Hirst discussed an invoice of \$347 from the Electric Light Company with a comment to replace the 'conflict monitor'; that the Route 236/Depot Road light automatically goes to flash once power is restored; that the 'conflict monitor' was the piece that told the controller (computer) to restore to normal function and the 'conflict monitor' has been repaired seven times this year at roughly \$200 - \$300 per episode. He added that Mr. (Keith) Morgan was recommending that the 'conflict monitor' be replaced for \$950 and, if that didn't work, he was also suggesting to replace the 'traffic controller' for \$3,450, which was nothing more than a computer. He added that he had discussed this with Chief Short, who was in charge of these things, and he believed it should be replaced, as well.

There was discussion on the funding for this and it was agreed that the Street Light funding was in Chief Short's budget; that any monies left over went into the Reserve Account and could be utilized, if needed.

6:45 PM Mr. Beckert moved, second by Mr. Hirst, that the Board of Selectmen replace the conflict monitor for \$950 on the traffic light at the intersection of Route 236 and Depot Road.

DISCUSSION

Mr. Beckert discussed that this was another State issue where, if Eliot wanted a traffic light, then the State agreed to design the intersection and put the light in but Eliot would pay for it; so Eliot was stuck paying for it and that was why he moved to replace the conflict monitor to see if that corrected the problem; that the Town had already paid \$1,400 on this and should have already replaced it.

Mr. Dunkelberger asked where the funding would come from'.

Mr. Beckert said that they could take it out of the Traffic Light Account and, if there was not enough in there, then they would take it out of the reserve account for that.

VOTE

4-0

Chair concurs

**6:46 PM
#3**

TO : Board of Selectmen
FROM : York County Community Action Corporation
REF : Maine Care

This was regarding a change to transportation availability to York County residents through York County Community Action Corporation (YCCAC).

Mr. Blanchette said that this may change other programs YCCAC had in York County, adding that this was the bus that brought people to appointments and grocery shopping, etc.; that this had been expanded from two to five days and, maybe some time down the

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line, this might be affected by the change; that YCCAC may need additional funding or cut back on these services.

Mr. Murphy commented that it was his understanding that some of the back action (in Augusta) on this was discouraging.

Old Business (Action List):
This was not discussed tonight.

1. Tax Increment Finance Program – Potential projects, next steps, schedule workshop
2. Good Neighbor Petition
3. Police Union Contract – Mr. Moynahan, Mr. Dunkelberger, Mr. Blanchette, & Chief Short
4. Community Service Space: Relocation to Elementary School – fit up costs, service impacts, insurance, MSAD #35 contract - CSD Director, Mr. Dunkelberger, Mr. Hirst, & Mr. Blanchette
5. Town Manager - Job description, sample contracts, hiring committee
6. Policy creation/review – Selectmen's Policies; Consent Agreements
7. Employees – cross-training, charting earned times, job descriptions - BOS
8. Liaisons to boards, committees, and commissions – review existing members, try to fill open spots; Committee/Board – Mission Statement Review - BOS
9. Budget Preparation – Fiscal year 2015, goals, formats, etc. Department Head Workshop - BOS
10. Pay-per-Bag Recycling – 6-month trial, public information sessions
11. Regionalization – explore areas of potential collaboration, cost reductions & enhancements to services – Mr. Moynahan, Mr. Hirst
12. Legal issues – Unfair Labor Practice Complaints – BOS
13. Sewer - User Rates, reserved allotments, odor, maintenance– Sewer Committee, Underwood Engineers, Mr. Moulton
14. Department Heads – monthly reports, employee reviews, financial oversight, policy reviews, and department reviews – BOS
15. Research grant opportunities – AED's for Town buildings
16. Comp Plan follow-up
17. Public Works Union Negotiations (in mediation) – Mr. Moynahan, Mr. Dunkelberger, Mr. Moulton and Mr. Dave Barrett

Town Hall/Recreation Union Negotiations (in mediation) - Mr. Moynahan, Mr. Dunkelberger, Mr. Moulton and Mr. Dave Barrett
18. Public Hearings Scheduled –
19. FEMA – Updated Preliminary Flood Insurance – review findings; notify affected residents
20. Code Enforcement Officer Vacancy
21. Planning Board – Review 1,000' language in ordinance; Review reducing 250' IWWF setbacks per DEP

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6:50 PM

Selectmen's Report:

Mr. Dunkelberger said that he had a concern for overtime in the Police Department and wondered if they could invite the Chief in to give the BOS a look at the way ahead for the rest of the fiscal year.

Mr. Moynahan agreed.

Other Business as Needed

There was no other business.

6:51 PM

Executive Session

Mr. Beckert moved, second by Mr. Dunkelberger, that the Board of Selectmen enter into executive session as allowed by 1 M.R.S.A. § 405.A "Discussion or consideration of the employment, appointment, ..." such as interviews

VOTE

4-0

Chair concurs

7:12 PM

Out of executive session.
No action taken.

7:13 PM

Mr. Beckert moved, second by Mr. Hirst, that the Board of Selectmen enter into executive session as allowed by 1 M.R.S.A. § 405.F "Discussion of information contained in records made, maintained, or received..." abatement – inability to pay.

VOTE

4-0

Chair concurs

7:33 PM

Out of executive session.

Mr. Beckert moved, second by Mr. Hirst, that the Board of Selectmen abate the 2012 taxes on Map 30, Lot 3 in the amount of \$4,873.89, which includes all current fees, to-date.

VOTE

4-0

Chair concurs

Mr. Beckert moved, second by Mr. Hirst, that the Board of Selectmen sell said property of Map 79, Lot 26-004 back to the previous owner for the amount of \$1,838, said amount to be paid in full by 6/30/2014.

VOTE

4-0

Chair concurs

At this time, the Board agreed to list an executive session meeting for next week, if needed, and pull it back if not needed.

Adjourn

There was a motion and second to adjourn the meeting at 7:35 PM.

VOTE

4-0

Chair concurs

DATE

Mr. John J. Murphy, Secretary