

Board of Selectmen's Agenda
July 26, 2012 6:30 PM

6:30 PM

- A. Call to Order:**
- B. Roll Call:**
- C. Pledge of Allegiance**
- D. Moment of Silence**
- E. Approval of Minutes of Previous Meeting(s)**
- F. Public Comment**
- G. Department Head/Committees Reports:**
- H. New Business: See Correspondence List**
 - 1. Update on Video Streaming**
 - 2. Liquor License for 2 Day Event (Celebrate Maine Festival)**
 - 3. Letter from Attorney on Mills issue**
 - 4. Memo from Jim Marchese, CEO, on Great Hill**
 - 5. Memo from Jim Marchese, CEO, on Sewer Committee and TIF**
 - 6. Sewer Committee Appointments**
 - 7. Memo from Wendy Rawski, Town Clerk, - retention of records**
 - 8. Memo from Mr. Pomerleau – Purchase of police cruiser**
 - 9. Memo from Mr. Pomerleau – Right to Know Law (Freedom of Access) and information**
 - 10. Memo from Joel Moulton – Public Works Director**
 - 11. Memo from Grant Hirst – Non-profit entities**
 - 12. Memo from Jay Muzeroll, Fire Chief, on ECSD**
 - 13. New School Bill**
 - 14. ESR #6 for Underwood Contract**
 - 15. Grant's request to accompany insurance inspector**
 - Ordinance Governing Boards, etc.**
 - Selectmen's Policy on Inter & Intra Board**
 - 16. Evaluation Forms**
- I. Old Business: See Action List**
- J. Selectmen's Report**
- K. Executive Session**
 - 1) As allowed by 1MRSA Section 405.6.A "Discussion or consideration of the employment, appointment, assignment, etc." – Personnel**
 - 2) As allowed by 1MRSA Section 405.6.D "Discussion of Labor Contracts and proposals and meetings..."**
 - Negotiating Team, Mr. Moynahan, Dunkelberger, Chief Short, and Mr. Blanchette**
- L. Other Business as Needed**
- M. Adjourn**

NOTE: All times are approximate

**Board of Selectmen's Agenda
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Selectmen's Action List Page 1

#	<u>WHAT</u>	<u>WHO</u>
1.	Sewer Contract/IMA	CEO, Jack, Mike, Dan, Joel
2.	Department Heads Monthly Reports, Employee Reviews, Financial Oversight, Policy Reviews, and Dept. Reviews	BOS
3.	Sewer User rates, reserved allotments, odor, maintenance	Sewer Committee, Underwood Engineers, Joel
4.	Police Union Contract	Mike, Dutch, Dan, Ted
5.	Community Service Space Explore school space – Fit-up costs, Service impacts, Insurance, and CSD Director Input	Dutch, Grant, Dan
6.	Auditor Financial Statement, Management Letter, Finance Director, Personal Property Tax	BOS
7.	Budget Preparation Financial Directive/goals, schedule/time line, benefit software, meet with Budget Committee, Consistent Budget Formats, Time Cards, Health Insurance Costs	BOS
8.	Regionalization Explore areas of potential collaboration, cost reductions and enhancements to services	Mike, Grant
9.	Legal Issues Eliot Shores, Vicki Mills written response from attorney	BOS
10.	Information/Technology Taping of meetings, how to set-up and operate the equipment, Taping, What Boards, who/how to store	BOS, IT Committee
11.	Amend Ordinance Ordinance Governing Boards and Commissions, Time lines for Posting Agendas and Minutes	BOS
12.	Liaisons to Committees Review existing members, try to fill open spots	BOS
13.	Employees Cross training Charting earned times, job descriptions	BOS
14.	Dispatch Service Contract with Kittery, request from same, costs	BOS, Jay, Ted
15.	TIFD Reports & Updates	Dan
16.	Review Sewer Rates	Sewer Committee

**Board of Selectmen's Agenda
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Selectmen's Action List Page 2

#	<u>WHAT</u>	<u>WHO</u>
17.	Monthly Special Meetings for Action List	BOS

Notes:

For Administrative Assistant and Chairman use: Follow-up required

Agenda/Correspondence Items

Action Items

Next Meeting Date – Items discussed for that agenda

Additional Board Directives/Decisions