

BOARD OF SELECTMEN'S MEETING
February 9, 2012 6:30PM

Quorum noted

6:30 PM: Meeting called to order by Chairman Fernald.

Roll Call: Mr. Fernald, Mr. Moynahan, Mr. Dunkelberger, Mr. Murphy and Ms. Place.

Pledge of Allegiance recited

Moment of Silence observed

Approval of Minutes of Previous Meeting(s)

6:32 PM Motion by Mr. Dunkelberger, seconded by Ms. Place, to approve the minutes of January 12, 2012, as amended.

VOTE

3-0-1 Mr. Moynahan abstained as he was absent from that meeting. Chair concurs in the affirmative.

Motion by Mr. Dunkelberger, seconded by Ms. Place, to approve the minutes of February 2, 2012, as amended.

VOTE

4-0

Chair concurs

Public Comment:

There were no public comments.

Department Head/Committee Reports

6:33 PM With Correspondence #11, Mr. Moulton gave the Board an update on the ongoing sump pump inspections, saying that they have had 17 refusals for entry for inspection and 20 inspections are in process but not completed because of conflicting schedules with residents.

With Correspondence #12, Mr. Moulton discussed the potential purchase of purchasing two new roll-off containers from Dover, NH that he just found out were available, at a cost of \$5,000 per container. He added that, if granted, he would look to purchase these containers from the Dump/Haul and Special Waste budget lines from the 2011/2012 Transfer Station budget.

6:42 PM Mr. Moynahan moved, second by Ms. Place, to authorize Mr. Moulton, Public Works Director, to purchase the two containers from the City of Dover for \$10,000, with the monies to come from the current budget.

VOTE

4-0

Chair concurs

Mr. Dupuis, Sewer Committee Chairman, requested to have two Alternate positions added to his committee.

It was the consensus of the Board to allow two Alternate positions on the Sewer Committee.

With Correspondence #13, Mr. Blanchette discussed the results of the bid opening of February 7th. He said that there were no bids and requested direction from the Board.

It was the consensus of the Board to allow the Fire Chief to proceed with the disposal of the fire truck.

New Business (Correspondence List):

Draft BOARD OF SELECTMEN'S MEETING
February 9, 2012 6:30PM (continued)

#1 TO : Board of Selectmen
FROM : Eco Maine
REF : Eliot Citizen Award for 2012

This was a letter from **ecomaine** informing the Board that the Eliot Energy Commission was chosen to receive a Citizen Award for 2012.

7:10 PM

#2 TO : Board of Selectmen
FROM : Charlie Case, Eliot Energy Commission
REF : CCR registration

Mr. Case presented the EEC's Energy Audit for the Town, discussing improvements made and opportunities for future improvements.

Ms. Lillis spoke on the Heat Index portion of the report.

7:17 PM

This was a report from Mr. Henningsen (Correspondence #14) for proposed improvements to the Eliot Town Hall, Fire Station and lighting at the Fire Station.

After some discussion, the Board said that the proposals should come in three separate warrant articles: \$9,322 for the Town Hall, \$15,560 for the Fire Station, \$7,082 for lighting for the Fire Station.

#3 TO : Board of Selectmen
FROM : Barbara
REF : Time Frame for Town Report

This was informational.

#4 TO : Board of Selectmen
FROM : Maine Senior Guide
REF : Property Tax Deferral

After some discussion regarding the benefits and concerns with this program, the Board agreed that they did not want to pursue this.

#5 TO : Board of Selectmen
FROM : GIS Mapping & Analysis
REF : Contract Proposal

This was regarding a contract proposal between the Town and GIS Mapping & Analysis and there was some discussion.

7:52 PM Mr. Murphy moved, second by Ms. Place, to approve Item 1, Assessing Department, and Item 3, Maintain WebGIS, for a total of \$7,900.

VOTE

3-1

Chair concurs in the affirmative

#6 TO : Board of Selectmen
FROM : Xfinity
REF : Annual Customer Notice

This was informational.

#7 TO : Board of Selectmen
FROM : Town Clerk, Wendy Rawski
REF : Voting Booths

There was discussion around the need for additional voting booths as they are aging and deteriorating.

It was the consensus to add 10 voting booths to the CIP budget.

Draft BOARD OF SELECTMEN'S MEETING
February 9, 2012 6:30PM (continued)

#8 TO : Board of Selectmen
FROM : Code Enforcement Officer
REF : Budget Request

The Board clarified that this kind of request needed to come from the department head, not the employee

#9 TO : Board of Selectmen
FROM : Kay Rand, Bernstein Shur
REF : Smart Meter Update

This was informational.

#10 TO : Board of Selectmen
FROM : Healthy Maine Partnerships
REF : Colorectal Cancer Awareness Month

This was informational.

Old Business (Action List):

1. Sewer Contract Committee – Mr. Moynahan, Mr. Murphy, Mr. Marchese, Mr. Moulton and Mr. Blanchette – IMA Update
This is ongoing.
2. Monthly Reports from Department Heads
This is ongoing.
3. TIFD reports and updates
This is ongoing.
4. Health Insurance Costs
This will be put on the Board's agenda for February 16.
5. Review existing Sewer User Rates and update – Sewer Committee
This is ongoing.
6. Regionalization of Town Services
This is ongoing.
7. Sewer Allotments – fee for reserving such
This is ongoing.
8. Auditor – Management Letter
Mr. Blanchette sent a note regarding the time frame for the audit.
9. Consistent Format – Budget, Time Sheets, etc. – Mr. Moynahan and Mr. Dunkelberger
This will be on the Board's agenda for February 16.
10. Monthly Workshops – 3rd Thursday of the month
This is ongoing.
11. Employee Reviews in monthly Department Head Reports
Mr. Blanchette said that he sent a reminder note to department heads.
12. Mass - email
This is ongoing.
13. Legal issues – pending and Consent Agreements
There were no changes.
14. Community Services Building
This is ongoing.
15. Police Union Contract
This is ongoing.
16. Finance Director/Comptroller

**Draft BOARD OF SELECTMEN'S MEETING
February 9, 2012 6:30PM (continued)**

This will be on the Board's agenda for February 16.

17. Personal property tax
This is ongoing.

18. Town Forest – Johnson's Lane
This is ongoing.

19. Taping of meetings - policy

Mr. Cielezsko (Chair, Board of Appeals) discussed his reasons for not video streaming the Board of Appeals meetings.

Selectmen's Report:

Mr. Fernald had a letter from Toys for Tots thanking the Town for their support and participation this year.

Other Business as Needed

There was no other business tonight.

Executive Session

8:10 PM Mr. Moynahan moved, second by Ms. Place, to enter into executive session as allowed by 1 M.R.S.A. §405.6.A, "Discussion or consideration of the employment, appointment, acquisition...or disposition of publicly held property..."

**VOTE
4-0
Chair concurs**

8:23 PM Out of executive session.

8:24 PM Ms. Place moved, second by Mr. Murphy, that the Town of Eliot sell the property known as 79-26-82 to the previous owners (Andrea Spates) for \$3,450.96

**VOTE
4-0
Chair concurs**

8:26 PM Mr. Moynahan moved, second by Mr. Dunkelberger, to enter into executive session as allowed by 1 M.R.S.A. § 405.6.A, "Discussion or consideration of the employment, appointment, assignment, duties..." (Personnel issue).

**VOTE
4-0
Chair concurs**

8:33 PM Out of executive session.

The Board agreed by consensus to follow the present policy on police cars being taken home, with no one grandfathered.

Adjourn

There was a motion and second to adjourn the meeting at 8:34 PM.

**VOTE
4-0
Chair concurs**

DATE

Roberta Place, Secretary