

BOARD OF SELECTMEN'S MEETING
January 26, 2012 6:30PM

Quorum noted

6:30 PM: Meeting called to order by Chairman Fernald.

Roll Call: Mr. Fernald, Mr. Moynahan, Mr. Dunkelberger, Mr. Murphy and Ms. Place.

Pledge of Allegiance recited

Moment of Silence observed

Approval of Minutes of Previous Meeting(s)

6:32 PM Motion by Mr. Dunkelberger, seconded by Ms. Place, to approve the minutes of October 27, 2011, as written.

VOTE
3-0-1 abstained (Mr. Murphy)
Chair concurs

Motion by Mr. Moynahan, seconded by Ms. Place, to approve the minutes of November 10, 2011, as amended.

VOTE
2-0-2 abstained (Mr. Murphy & Mr. Dunkelberger)
Chair concurs in affirmative

Motion by Mr. Dunkelberger, seconded by Mr. Murphy, to approve the minutes of January 19, 2012, as amended.

VOTE
4-0
Chair concurs

Public Comment:

6:33 PM There was no public comment tonight.

Department Head/Committee Reports

6:34 PM Mr Dupuis (SC) said that the SC met on the 18th and reviewed some of the changes to the revised amendments and a report was given through the Department of Public Works for the Board's review. He also discussed the need for Mr. Hanks to take a leave of absence from the committee, as his wife was ill.

New Business (Correspondence List):

#1 TO : Board of Selectmen
FROM : Eliot Community Services Department
REF : Carry-In, Carry-Out Trash Policy (draft)

Ms. Muzeroll-Roy was present and discussed this policy draft.

6:40 PM Mr. Murphy moved, second by Mr. Moynahan, that the Board of Selectmen adopt this policy.

VOTE
4-0
Chair concurs

#2 TO : Board of Selectmen
FROM : Public Works Director
REF : Several Topics

Mr. Moulton was present to discuss the several topics.

Draft BOARD OF SELECTMEN'S MEETING
January 26, 2012 6:30PM (continued)

Transfer Station Power Service Upgrade: This was a clarification from a previous discussion regarding the needed amperage for the Transfer Station.

Mr. Murphy moved, second by Ms. Place, to approve the expenditure of up to \$4,800 from the Facility Reserve Account for the proposed Transfer Station Power Service upgrade.

VOTE
4-0
Chair concurs

EPS #1 Pump Repairs: This was regarding the failure of a pump that requires a complete rotating assembly replacement and the spare pump-, which is damaged, as well.

6:45 PM Mr. Murphy moved, second by Mr. Dunkelberger, to approve the proposal as presented by Mr. Moulton for the pump repairs at EPS #1 for #3,162.36 plus any wear plates and \$1,561.30 for parts to rebuild the spare pump.

VOTE
4-0
Chair concurs

Pump Station Alarm System: This was regarding a potential contract with Central Station to remotely monitor Eliot's sewer pump stations. After MMA reviewed the contract, MMA advised the Town "not to sign the proposed contract due to the possible issue that, should there be any legal action or dispute, then the legal action would be pursued through the State of New Jersey as that is where their corporate headquarters is located." Currently, Spaulding Security handles this and would be willing to enter into a contract with Eliot, which would increase the cost to the Town by \$7.99 per month.

6:55 PM It was the consensus of the Board to pay the additional \$7.99 per month per station for a contract with Spaulding Security.

Sewer Department Organizational Plan: This was a suggested plan for reorganizing the procedural structure of the Eliot Sewer Department.

The Board agreed to take this up under executive session.

#3 TO : Board of Selectmen
FROM : Code Enforcement Officer
REF : Sewer Dept. Organizational Plan (reference item 2)

The Board agreed to take this up under executive session, as well, in conjunction with the Public Works Department correspondence relating to the same.

#4 TO : Board of Selectmen
FROM : Chris Place
REF : Resignation from Planning Board

6:59 PM Mr. Moynahan moved, second by Mr. Dunkelberger, to accept, with regret, Chris Place's resignation from the Planning Board.

VOTE
4-0
Chair concurs

#5 TO : Board of Selectmen
FROM : ITC Committee
REF : ITC Appointment

Mr. Emery was present and discussed correspondences.

Draft BOARD OF SELECTMEN'S MEETING
January 26, 2012 6:30PM (continued)

This was regarding the IT Committee was establishment in May or 2007 through June 2009. The correspondence suggested extending the date, make it a standing committee or abolish the committee.

The Board clarified that the IT Committee was a continuing ad hoc committee to the Board of Selectmen.

Also discussed was the potential purchase of Dragon NaturallySpeaking software in supporting the Town Clerk in her work as she healed from her injury.

7:13 PM Mr. Moynahan moved, second by Mr. Dunkelberger, to authorize the purchase of the Dragon NaturallySpeaking software for \$121.81.

VOTE

4-0

Chair concurs

#6 TO : Board of Selectmen
FROM : ITC Committee
REF : Webpage mass email recommendation

Mr. Emery discussed this, saying that the current webpage supports this and explained how it might work.

The Board agreed to discuss this in more detail at their workshop meeting.

#7 TO : Board of Selectmen
FROM : ITC Committee
REF : Video Streaming

This was a draft warrant article to support continuing video streaming of Town meetings.

Mr. Blanchette will work on this.

#8 TO : Board of Selectmen
FROM : ITC Committee
REF : Web Administrator recommendation

This was regarding supporting collateral functions to perform web administrative duties in a more effective way.

This is on the Board's Action Item List and they will continue to work on this.

#9 TO : Board of Selectmen
FROM : Dan Blanchette
REF : Great Hill Gravel Pit

This was regarding an investigation by the federal government of potential contamination at the Great Hill Gravel Pit on Goodwin Road.

Mr. Blanchette said that both he and the CEO were working on this and did not know if the CEO had heard anything yet.

The CEO said that he had not heard anything more from the Assistant District Attorney but that he was working with one of the Town attorneys, Phil Saucier and that he has created a letter to mail out to abutters. He added that they were working to obtain a drainage basin map so they know who could be potentially affected by this and would know where to mail the notifications, as well as working with DEP to get more up-to-date information than they now have.

Draft BOARD OF SELECTMEN'S MEETING
January 26, 2012 6:30PM (continued)

Mr. Blanchette said that they needed to first find out what the contaminants were, which they hoped to have tonight, to tell the people other than there is some sort of contamination.

Mr. Fernald discussed the potential cost of testing these wells and asked if the Town was expecting the affected property owners to finance the cost themselves.

Mr. Blanchette said that, once they found out what was to be tested and the cost to test, then he would recommend they look at the Contingency Fund, depending on what the CEO found out and where the potential wells where, etc.

Ms. Place said she thought that, depending on what they find, then there must be some standard regulation that governed that testing.

Mr. Blanchette added that there were wells on the property, itself.

The CEO said that they would find out what exactly the contaminant was to determine whether the contaminant could leach into the ground water and act quickly on this if that were so.

Mr. Moynahan discussed his concern around the ability for the potential contaminant to be removed so that the property owners would again have potable water.

#10 TO : Board of Selectmen
FROM : MMA
REF : Informational

This was informational regarding membership dues increases to the municipalities.

#11 TO : Board of Selectmen
FROM : Sea Dog Realty
REF : Eliot Commons Sewer System

This was regarding the ongoing discussions between the Town and Sea Dog Realty to potentially convey the Eliot Commons private sewer line to the Town. Mr. Wood was present and spoke to the Board about this.

#12 TO : Board of Selectmen
FROM : Code Enforcement Officer
REF : Ordinance on domesticated chickens

This was regarding a proposed ordinance related to domestic chickens. Mr. Marchese discussed this proposal with the Board.

The Board agreed by consensus to proceed with the concept.

#13 TO : Board of Selectmen
FROM : Southern Maine Regional Planning Commission
REF : Informational

This was informational.

Old Business (Action List):

1. Sewer Contract Committee – Mr. Moynahan, Mr. Murphy, Mr. Marchese, Mr. Moulton and Mr. Blanchette – IMA Update

Draft BOARD OF SELECTMEN'S MEETING
January 26, 2012 6:30PM (continued)

This is ongoing.

2. Monthly Reports from Department Heads

This is ongoing.

3. TIFD reports and updates

This is ongoing.

4. Health Insurance Costs

This is ongoing.

5. Review existing Sewer User Rates and update – Sewer Committee

This is ongoing.

6. Regionalization of Town Services

It was agreed that Ms. Place and Mr. Moynahan would form a subcommittee to pursue this Action Item. Mr. Moynahan was tasked to set up a meeting with South Berwick and Kittery to discuss this.

7. Sewer Allotments – fee for reserving such

This is ongoing.

8. Auditor – Management Letter

This is ongoing.

9. Consistent Format – Budget, Time Sheets, etc. – Mr. Moynahan and Mr. Dunkelberger

Mr. Dunkelberger is seeking more proposals.

10. Monthly Workshops – 3rd Thursday of the month

The Board agreed to start the February 2nd meeting at 5 PM to work on the Action Item List.

11. Employee Reviews in monthly Department Head Reports

This is ongoing.

12. Carry in – Carry out Policy for Town parks - Ms. Muzeroll-Roy

This is ongoing.

13. Legal issues – pending and Consent Agreements

This is ongoing.

14. Community Services Building

This is ongoing

15. Police Union Contract

This is ongoing.

16. Finance Director/Comptroller

This is ongoing.

**Draft BOARD OF SELECTMEN'S MEETING
January 26, 2012 6:30PM (continued)**

17. Personal property tax

This is ongoing.

18. Town Forest – Johnson's Lane

This is ongoing.

19. Taping of meetings

This is ongoing.

Selectmen's Report:

There were no Selectmen's reports tonight.

Other Business as Needed

There was no other business tonight.

8:20 PM

Executive Session

Mr. Moynahan moved, second by Mr. Dunkelberger, to enter into executive session as allowed by 1 MRSA §405.6.A "Discussion or consideration of the employment..." Personnel issue.

VOTE

4-0

Chair concurs

9:15 PM Out of executive session.

There was no action taken as a result of the executive session.

9:16 PM A Memo from Mr. Blanchette discussed that a mobil home destroyed in the windstorm of 2010 was never reported to the assessor as destroyed and stayed on the tax role.

9:18 PM Mr. Moynahan moved, second by Mr. Murphy, to abate (for reason of error) the 2010 and 2011 real estate taxes on the property assessed to John Erney and Nicole Henne, also known as Map/Lot 79-26-44, for the amounts as of January 25, 2012 for taxes, interest and fees for 2010 - \$327.19 and 2011 - \$303.83.

VOTE

4-0

Chair concurs

Adjourn

There was a motion and second to adjourn the meeting at 9:19PM.

VOTE

4-0

Chair concurs

DATE

Roberta Place, Secretary