

ELIOT BUDGET COMMITTEE MEETING

December 10, 2013

Meeting called to order at 6:30pm

Present: Robert Fisher, Rebecca Davis, Edward Strong, Donna Murphy, Rosanne Adams, Phil Lytle, Bill Jacques

BUSINESS

1. Minutes: November 12, 2013: MOTION by Strong, 2<sup>nd</sup> by Jacques to accept the minutes as written. VOTE: 5-0, Chair Concurs.
2. AGREED that the next meeting will be Tuesday, December 17<sup>th</sup>.
3. Chair confirmed that this Thursday there is a joint meeting with the BOS and Department heads.
4. Budget Committee funding request for 2014-15. Last year there was \$900 left over. MOTION by Strong, 2<sup>nd</sup> by Murphy to request \$1350.
5. Administrative Budget Review Question sheet: The Chair reported that this was given to the Administrative Assistant on 11/19. His reply is "that it will take considerable time to answer the questions". We have yet to receive a reply as to scheduling a meeting. It was AGREED that the Chair will again make the request for a date to meet with him, whether or not he has the questions answered.
6. Financial Reports in Electronic Form: The Chair sent the request to David Emery, Selectmen Dunkleberger and Moynahan and Dan Blanchette. She has received only one reply from David Emery who mentioned the free software to produce PDF documents. AGREED that the Chair will bring it up again at the December 12<sup>th</sup> Selectman's meeting.
7. Town Audit Report: The Chair stated that it is her understanding that the Town has a preliminary copy. She will ask for a copy for the committee.
8. Informational: Videos are kept on the Town Website for only a year and then taken off and archived so if we wanted copies of last year's videos of our joint meetings with Department heads we would have to ask to have a disc made of them.
9. Informational: December 19<sup>th</sup> at 6:30pm there will be a meeting to discuss projects for the TIF district going forward.
10. Informational: We received an email from Joel to let us know that he will be talking about storm water permits at the upcoming Selectman meeting.
11. Impact of LD1 cuts: Members related that they have not heard of any great discomfort caused by the cuts that were made.
12. Pay to Throw Program and Solar Project at Transfer Station: The Chair reminded the committee of the need to follow these programs. There was some discussion on the savings generated by the solar project. Phil will talk with Joel to clarify just what, if anything, the town is actually saving. It is his understanding that the bill for the electricity has been reduced greatly.
13. Road Study proposed by Joel: Discussed was the need for the study which will use state aid and an amount from the road maintenance account to pay for it. AGREED that the chair will ask for a copy of the RFP at the upcoming Selectman meeting.

14. General discussion: Note – we still have not gotten the information on which departments have rolled over monies from last year and the amounts.

15. FIRE DEPARTMENT BUDGET REVIEW/QUESTIONS - The questions developed by Bill and Rosanne were presented, members added others. AGREED that Rosanne will make the additions/corrections and add any notes to the sheet which will be presented at the next meeting, finalized and sent to the Fire Chief.

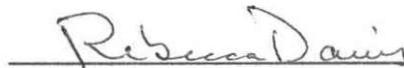
16. NEXT MEETING: Tuesday, ~~August~~ <sup>December</sup> 17<sup>th</sup> at 6:30PM. We will go over the ECSD Budget Review/Questions which Donna and Rebecca have prepared.

Meeting adjourned at 8:14PM

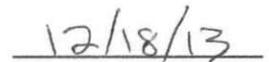
Respectfully Submitted,



Rosanne Adams, Recording Sec.



Approved: Rebecca Davis, Chair



Date