

**Board of Selectmen's Agenda
December 12, 2013 5:30 PM**

5 :30 PM

- A. Call to Order:**
- B. Roll Call:**
- C. Pledge of Allegiance**
- D. Moment of Silence**
- E. Approval of Minutes of Previous Meeting(s)**
- F. Public Comment**
- G. Department Head/Committees Reports**

- 1. Administrative Department:**
 - **Petition – TIFD**
 - **Town Meeting Schedule**
 - **GA Software**
- 2. Public Works Department:**
 - **Safety Audit**
 - **Safety Audit**
 - **Stormwater**
- 3. Fire Department:**
 - **Fire Safety Inspections**
 - **Community C.P.R.**
- 4. Board of Appeals:**
 - **Consent Agreements**

H. New Business: See Correspondence List

- 1. Letter from Eaton Peabody, Consulting Group - Report**
- 2. Harris Software – Backup – Presently done through 2-Way**
- 3. Health Trust - Update**
- 4. Federal Energy Regulatory Commission – Update of LNG Project**
- 5. Joe Falzone – Briarwood Shores Developer**
- 6. Grant Hirst – Security Alarm**
- 7. Robert Pomerleau – Voting on Budget**

7:00 PM

- 8. Hearing on Revised General Assistance Ordinance**
- 9. Department of Environmental Protection SO₂ Ambient Air Quality Standard**
- 10. Labor Negotiation Update**
- 11. Bob Long – Sewer allocation**

I. Old Business: See Action List

J. Selectmen's Report

K. Executive Session as allowed by 1M RSA Section 405.6.A "Discussion or consideration of the employment...", Personnel Issue

Executive Session as allowed by 1 MRSA Section 405.6.F "Discussion of Information contained in records made..." Abatement request for inability to pay

L. Other Business as Needed

M. Adjourn

NOTE: All times are approximate

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ACTION LIST

Carried over from November 21, 2013

1. **Tax Increment Finance Program:
Potential Projects, Next Steps, Schedule Workshop with Shana Cook Mueller December 19, 2013
Assigned:**
2. **Good Neighbor Petition
Assigned:**
3. **Police Union Contract: - In Mediation
Assigned: Mike, Dutch, Dan, Ted**
4. **Community Service Space: Relocation to
Elementary School
Fit-up costs, Service impacts, Insurance, SAD 35 Contract,
Assigned: Building Committee**
5. **Town Manager
Job Description, Sample Contracts, Hiring Committee**
6. **Policy creation/review
a. Selectmen's Policies
b. Consent Agreements**
7. **Employees
Cross training, charting earned times, job descriptions
Assigned: BOS**
8. **Liaisons to Boards, Committees and
Commissions
Review existing members, try to fill open spots
Committee/Board – Mission Statement Review
Assigned: BOS**
9. **Budget Preparation – Fiscal year 2015 –
Goals, Formats etc. – Department Head Workshop
Assigned: BOS**
10. **Pay Per Bag Recycling – 6 month trial, Public
Informational Sessions
Assigned:**

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11. Explore areas of potential collaboration, cost reductions and enhancements to services
Assigned: Regionalization
Dutch, Grant

12. Unfair Labor Practice Complaints
Assigned: Legal Issues:
BOS

13. User rates, reserved allotments, odor, maintenance
Assigned: Sewer:
Sewer Committee, Underwood Eng., Joel

14. Monthly Reports, Employee Reviews, Financial Oversight, Policy Reviews, and Department Reviews
Assigned: Department Heads:
BOS

15. a. Research Grant Opportunities
Assigned: AED's for Town Buildings
Fire Chief

16. Comp Plan Follow Up

17. Mediation
Town Hall/recreation Union Negotiations – In Mediation
Assigned: Public Works Union Negotiations – In
Mike, Dutch, Joel, Dave Barrett
Mike, Dutch, Dan, Dave Barrett

18. a. Public Hearings Scheduled –

19. Notify affected residents
Assigned: FEMA – Updated Preliminary Flood Insurance – Review Findings –

20. Code Enforcement Office Vacancy

21. Planning Board – Review 1,000' language in Ordinance – Review
reducing 250' IWWF Setbacks per DEP

Notes: