

**Board of Selectmen's Agenda
December 8, 2011**

6:30 PM

- A. Call to Order:**
- B. Roll Call:**
- C. Pledge of Allegiance**
- D. Moment of Silence**
- E. Approval of Minutes of Previous Meeting(s)**
- F. Public Comment**
- G. Department Head/Committees Reports:**
- H. New Business: See Correspondence List**
 - 1. Steve Beckert, Building Committee Chairman re: Community Service Building project, Correspondence #1**
 - 2. Special Town Meeting Warrant material, Correspondence #2**
 - 3. Dept. of Transportation – Strut Replacement, Correspondence #3**
 - 4. Town Property, Map 36, Lot 13, Correspondence #4**
 - 5. Facilities account, Correspondence #5**
 - 6. Proposed letter to Eliot Commons, Correspondence #6**
 - 7. VALIC Plan – Amendment, Correspondence #7**
 - 8. Proposed letter of need, Correspondence #8**
 - 9. Maine Municipal Association – Risk Management Services, Correspondence #9**
 - 10. American Medical Response – Correspondence #10**
 - 11. Ellen Lemire, Board of Selectmen Recording Secretary, Correspondence #11**
- I. Old Business: See Action List**
- J. Selectmen's Report**
- K. Executive Session**
- L. Other Business as Needed**
- M. Adjourn**

NOTE: All times are approximate

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ACTION LIST

Carried over from: November 17, 2011

- 1. Sewer Contract Committee – Mr. Moynahan, Murphy, Marchese, Moulton and Blanchette - IMA update**
- 2. Monthly Reports from Department Heads**
- 3. TIFD reports and updates**
- 4. Health Insurance Costs**
- 5. Review existing Sewer User Rates and update- Sewer Committee**
- 6. Regionalization of Town Services**
- 7. Sewer allotments – fee for reserving such**
- 8. Auditor – Management Letter**
- 9. Waste Management - charges**
- 10. Consistent Format – Budget, Time Sheets, etc. Mike and Dutch**
- 11. Monthly Workshops – 3rd Thursday of the month**
- 12. Employee Reviews in monthly Department Head Reports**
- 13. Carry in – Carry out Policy for Town Parks (Heather)**
- 14. Legal Issues – pending and Consent Agreements**
- 15. Community Service Building**
- 16. Fireworks Ordinance**
- 17. Police Union Contract**
- 18. Finance Director/comptroller**
- 19. Personal property tax**
- 20. Security at Town Hall**
- 21. Sewer allotment – rates for reserving such**