

**Board of Selectmen's Agenda
5:30 PM September 26, 2013**

5:30 PM

A. Call to Order:

B. Roll Call:

C. Pledge of Allegiance

D. Moment of Silence

E. Approval of Minutes of Previous Meeting(s)

F. Public Comment

G. Department Head/Committees Reports

G1. Police Department:

Transfer Station, traffic flow/safety assessment

G2. Department of Public Works:

Lisette Gould Nash – Mosquito Spraying (2 items)

G3. Community Service Department:

Computer purchase – Dave Emery, I.T. Committee recommendation

Trio transition – questions. Next Steps

Kids Play employee

G4. Administration:

Maine Revised Statutes – Traffic Laws – Selectmen have exclusive authority to enact

Fireworks Permit proposed

Insurance Quote – Cemetery repairs

Warrant – Sign warrant for November Election

G5. Town Manager Search Committee:

Job Description and Advertisement recommendations

G6. Sewer Committee and Business Development Committee – Letter from Robert Pomerleau

H. New Business: See Correspondence List

H1. John Dougherty – Political activity at the Eliot Recycling Facility

H2. Stephen D. Page – EPA acknowledgement receipt of Clean Air Petition

H3. Chellie Pingree – Letter to EPA

H4. Mark Spezia – Boy Scout Citizenship Merit Badge - Assistance

H5. Comcast – Continuing free high speed internet to schools and library

H6. The Road House Tavern Liquor License Renewal request

H7. Proposed Ordinance Governing Municipal Boards, Commissions and Committees

H8. Grant Hirst – Municipal Resources Assessing Audit Request

H9. Edith Breen, Sweet Peas LLC

H10. Consider changing Ordinance Sections 37-69 (F) and 45-466 (g)(5), specifically the 1,000 feet requirements

I. Old Business: See Action List

J. Selectmen's Report

K. Executive Session as allowed by 1 MRSA Section 405.6.C "Discussion or consideration of the condition, acquisition or the use of real or personal property..." such as tax acquired property. Executive Session as allowed by 1 MRSA Section 405.6.F "Discussions of information contained in records made, maintained or received..", such as poverty abatement.

L. Other Business as Needed

M. Adjourn

NOTE: All times are approximate

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ACTION LIST

Carried over from September 12, 2013

1. **Potential Projects, Next Steps, Schedule Workshop**
Assigned: **Tax Increment Finance Program:**
2. **Assigned:** **Good Neighbor Petition**
3. **Police Union Contract:**
Assigned: **Mike, Dutch, Dan, Ted**
4. **Elementary School**
Fit-up costs, Service impacts, Insurance, SAD 35 Contract,
Assigned: **Community Service Space: Relocation to**
Building Committee
5. **Job Description, Sample Contracts, Hiring Committee**
Town Manager
6. **Assigned**
a. **Policy creation/review**
b. **Ordinance Governing Boards & Committees**
Park Ban Ordinance
7. **Cross training, charting earned times, job descriptions**
Assigned: **Employees**
BOS
8. **Commissions**
Review existing members, try to fill open spots
Committee/Board – Mission Statement Review
Assigned: **Liaisons to Boards, Committees and**
BOS
9. **Goals, Formats etc. – Department Head Workshop**
Assigned: **Budget Preparation – Fiscal year 2015 –**
BOS
10. **Informational Sessions**
Assigned: **Pay Per Bag Recycling – 6 month trial, Public**
11. **Explore areas of potential collaboration, cost reductions and enhancements to services**
Assigned: **Regionalization**
Dutch, Grant

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12. **Assigned:** **Legal Issues:
BOS**
13. **User rates, reserved allotments, odor, maintenance**
Assigned: **Sewer:
Sewer Committee, Underwood Eng., Joel**
14. **Monthly Reports, Employee Reviews, Financial Oversight, Policy Reviews, and Department Reviews**
Assigned: **Department Heads:
BOS**
15. **a.**
Assigned: **Research Grant Opportunities
AED's for Town Buildings
Fire Chief**
16. **Comp Plan Follow Up**
17. **Town Hall/recreation Union Negotiations** **Public Works Union Negotiations
Mike, Dutch, Joel, Dave Barrett
Mike, Dutch, Dan, Dave Barrett**
18. **Public Hearings Scheduled – November Referendum:
Municipal Charter
Sewer Improvements
Sewer Ordinance**

Notes:

For Administrative Assistant and Chairman use: Follow-up required

Agenda/Correspondence Items

Next Meeting Date – Items discussed for that agenda

Additional Board Directives/Decisions