

Eliot Business Development Committee Meeting Agenda  
Eliot Town Hall – August 11 2014 – 5:45pm

- 1) Welcome
- 2) 15 minute public comment
- 3) Review of agenda
- 4) Hand out folders and contact sheets
- 5) Review/revise and approve minutes from last meeting on July 14<sup>th</sup>
- 6) BOS meeting
  - a) Business Contact/Protocol
  - b) Growth permit update
- 7) Update from Dana on BDC email
- 8) Business Development Application
  - a) Input from committee on last meeting with Peter Martin
  - b) Was DECD contacted by Dana?
  - c) Application status?
  - d) How can this committee help fill out application?
- 9) Business After Hours
  - a) Confirm first Business After Hours Date, Time, and Place
    - i) Obtaining/creating a business invite list
      - (1) Logos will send an invite on our behalf to their clients
    - ii) Goal of the first event
    - iii) How to distribute invitations
    - iv) Delegation of invitations
      - (1) Two groups from BDC to hand out
      - (2) A “script” for BDC members
    - v) Input from BDC members on above topics
  - b) Set a date for subcommittee(s) to meet
    - i) Questionnaire for business
    - ii) How to distribute
    - iii) Committee input on above topics
- 10) New business from committee members
- 11) Adjourn