

**Special Board of Selectmen's Agenda
July 18, 2013 5:30 PM**

5:30 PM

- A. Call to Order:**
- B. Roll Call:**
- C. Pledge of Allegiance**
- D. Moment of Silence**
- E. Approval of Minutes of Previous Meeting(s)**
- F. Public Comment**
- G. Department Head/Committees Reports**
 - G1. Public Works:**
 - Crushing of Recycled Asphalt Materials**
 - Sickle Bar Mower Purchase**
 - Drainage Culvert Material Approval**
 - Effects of Anticipated Cuts to Transfer Station and Paving Budgets**
 - G2. Community Service Director:**
 - Computer/Server Purchase – Update with additional quotes**
 - Civil Consultants Invoice Update – Who requested/authorized**
- H. New Business: See Correspondence List**
 - H1. Special Amusement License – Roland L. Felch, dba Road House Tavern**
 - H2. Letter from Wade Eisner – Eliot Boat Basin (Dead Duck)**
 - H3. Selectmen's Policies:**
 - Electronic Recording/Communication**
 - Ordinance Governing Boards, Commissions and Committees**
 - Debit Card**
 - PLEASE BRING YOUR COPIES WITH YOU TO THE MEETING**
 - H4. Maine Municipal Association – MMA Annual Election**
 - H5. Request to be appointed from Alternate to Regular Member on Board of Appeals**
- I. Old Business: See Action List**
- J. Selectmen's Report**
- K. Executive Session**
- L. Other Business as Needed**
- M. Adjourn**

NOTE: All times are approximate

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ACTION LIST

Carried over from July 11, 2013

1. **Potential Projects, Next Steps, Sub-Committee Assigned:** **Tax Increment Finance Program:**
2. **Assigned:** **Good Neighbor Petition**
3. **Assigned:** **Police Union Contract:
Mike, Dutch, Dan, Ted**
4. **Assigned:** **Community Service Space: Relocation
to Elementary School
Fit-up costs, Service impacts, Insurance, SAD 35 Contract,
Dutch, Grant, Dan & C.S.D. Director**
5. **Hiring Committee** **Town Manager**
6. **Assigned** **Policy creation/review
Debit Card
Video Streaming
Website Management
Park Ban Ordinance**
7. **Assigned:** **Employees
Cross training Charting earned times, job descriptions
BOS**
8. **Assigned:** **Liaisons to Boards, Committees and
Commissions
Review existing members, try to fill open spots
Committee/Board – Mission Statement Review
BOS**

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9. **Goals, Formats etc.**
Assigned: **BOS**
Budget Preparation – Fiscal year 2015 –
10. **Assigned:** **Auditor/RHR Smith**
BOS
11. **Informational Sessions**
Assigned: **Pay Per Bag Recycling – 6 month trial, Public**
12. **Explore areas of potential collaboration, cost reductions and enhancements to services**
Assigned: **Regionalization**
Mike, Grant
13. **Assigned:** **Legal Issues:**
BOS
14. **User rates, reserved allotments, odor, maintenance**
Assigned: **Sewer:**
Sewer Committee, Underwood Eng., Joel
15. **Monthly Reports, Employee Reviews, Financial Oversight, Policy Reviews, and Department Reviews**
Assigned: **Department Heads:**
BOS
16. **Assigned:** **Research Grant Opportunities**
a. AED's for Town Buildings
17. **Comp Plan Follow Up**
18. **Pending – New Unions**

Notes:

For Administrative Assistant and Chairman use: Follow-up required

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Agenda/Correspondence Items

Next Meeting Date – Items discussed for that agenda

Additional Board Directives/Decisions