

**SPECIAL BOARD OF SELECTMEN'S MEETING**  
**October 19, 2009 6:30 PM**

**Quorum noted**

**6:30 PM:** Meeting called to order by Chairman O'Donoghue

**Roll Call:** All present

**Pledge of Allegiance Recited**

**Moment of Silence Observed**

**New Business:**

1. Update on Administrative Assistant Status
2. Duties of Administrative Assistant  
Discussion of point person  
Wendy Rawski and Paul White present

**5:07 PM:** Adjourn by consensus

---

**DATE**

---

**Roberta Place, Secretary**