

**Board of Selectmen's Agenda
May 12, 2011 6:30 PM**

6:30 PM

- A. Call to Order:**
- B. Roll Call:**
- C. Pledge of Allegiance**
- D. Moment of Silence**
- E. Approval of Minutes of Previous Meeting(s)**
- F. Public Comment**
- G. Department Head/Committees Reports:**
- H. Old Business: See Action List**
- I. New Business: See Correspondence List**
 - 1. Visiting Nurses**
 - 2. Memo from Town Clerk on Business Hours, Credit Cards, etc.**
 - 3. Wildbrook Lane**
 - 4. Business Development, sign proposal**
 - 5. Spinney Creek Tide Gate Schedule**
 - 6. Copy of letter to DOT from Lori Howell**
 - 7. Tax Anticipation Notes**
- J. Selectmen's Report**
- K. Executive Session as allowed by 1MRSA 405(6)(A) "Discussion or consideration of the employment,... evaluation,... of an individual..."**
- L. Other Business as Needed**
- M. Adjourn**

NOTE: All times are approximate

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ACTION LIST

1. Carried over from April 28, 2011

- A. Solid Waste Alternatives – Solid Waste Committee
- B. Wildbrook Lane
- C. Sewer contract committee – Mr. Moynahan, Mr. Murphy, Mr. Marchese and Mr. Blanchette
- D. Pace Program – for Town Meeting Vote
- E. Job Reviews
 - a. Schedule:
 - May 12 – Mr. Short and Mr. Blanchette
 - May 26 – Review with individuals
 - June 9 – Ms. Roy, Mr. Moulton and Mr. Muzeroll
 - June 23 – Review with individuals
 - b. Where Job Reviews are kept
 - c. Comp Time – Salaried vs. hourly: Merit vs. steps
- F. Comp Plan Action Items
- G. Monthly Reports from Dept. Heads
- H. Police Union Contract
- I. TIFD Reports and updates
- J. IMA Reports and updates
- K. Health Insurance Costs
- L. Business Hours – Town Office
- M. Community Service Department Space
- N. Have each Department prepare budgets, payroll, and reporting with the same software and forms
- O. Correct inaccuracies within budget lines, page 14 tabulations etc.
- P. Explore Time Clocks
- Q. Review existing Sewer User Rates and update
- R. Credit Card acceptance. Need and use versus costs
- S. Regionalization of Town Services