

Minutes of EEC Meeting April 14, 2010

Present: Jenny Isler, Charlie Case, Ben Brickett, Jack Murphy, Mike Eardley

Guest: Betsy O'Donahue

Meeting called to order 6:35 pm

Minutes of March 10, 2010 approved.

1. Jack Murphy attended the March 30 Informational Meeting with Boards, Committees and Commissions called by Dan Blanchette and Wendy Rawski. Jack provided copies of the documents reviewed at the meeting, including:

- Ordinance Governing Boards, Commissions & Committees
- Right to Know law; Maine Freedom of Access Act
- Annual Town Report requirements
- Filing Requirements Checklist for Agendas, Minutes & other documentation

Jack reported that the annual report was due April 10. Freedom of Access Training is required of elected officials. Meeting Agendas are to be sent electronically to [wrawski@eliotme.org](mailto:wrawski@eliotme.org) and [bthain@eliotme.org](mailto:bthain@eliotme.org), or submitted in writing, prior to the scheduled meeting. Agendas will be posted at Town Hall, on the Eliot website, and kept in a binder by Town Clerk. Minutes once approved and signed as such are to be filed as hard copy with the Town Clerk. Approved minutes may also be sent to [wrawski@eliotme.org](mailto:wrawski@eliotme.org) for posting on the town website. The hard copy remains as part of town archives in perpetuity. Additional documents and information can be posted to the town website and/or the committee's web page on request to the Town Clerk.

2. Jenny Isler reported that the EEC Annual Report was filed with Barbara Thain on April 12.

3. Ed Henningsen provided an email report as he could not attend the EEC meeting. Ed reported that the joint KEYS Energy Initiative ARRA grant is stalled pending Efficiency Maine providing the contract information. Betsy confirmed that Ed is Eliot's official representative on the KEYS Energy Initiative (this is not the official name of the group). Ed also reported that he had received permission from Chief Short to issue the RFP to evaluate the energy overuse at the Police Station.

4. The Commission reviewed the background and purpose of the RFP for the Police Station. Mike Eardley will provide Ed with an additional company to send the RFP to in order to include an air balancing analysis. The Commission felt that the RFP should not reference the EEC, just the Police Dept. as requestor. Charlie Case noted that the \$10,000 ARRA template block grant awarded to Eliot included provisions for 'energy analysis' of municipal buildings, and could be used to fund the Police Station evaluation. Any recommended improvements, however, will be funded by the Police Dept and the town, as the grant does not cover those expenses.

5. The Commission discussed the New England Carbon Challenge (NECC) program presented by Garry Dow at the February EEC meeting. It was unanimously approved to pursue the NECC in Eliot. Funding (approx. \$100) will come from the block grant. The Commission agreed that a town-to-town NECC at this point would be too complicated and competitive. A future Challenge

may include neighboring towns. However, it would be wise at this point to confine the NECC to Eliot or perhaps utilize the schools as 'challengers'; for example within SAD 35 and Berwick.

Additional discussion:

- Stretch publicity over 2 months to ramp up and launch in fall 2010
- Maintain public awareness with speaking campaign, notices, events
- Train teachers using Clean Air Cool Planet NECC powerpoint and tutorial, then teachers can train others as well as students
- Schools are way to motivate whole family; neighborhood
- Kids 'get it'
- Jenny to contact Garry Dow and CACP regarding the NECC for fall 2010 and request training program information, assistance for program roll out, curriculum options and resource packet.

Forming an Advisory Committee to administer and promote the NECC as suggested in block grant was discussed. Representatives could include students, teachers, library, local business people through EBDC, municipal officials, representative from other commissions (Conservation Commission), seniors and local organizations such as the Eliot Garden Club. An organizing meeting will be called in June. Commissioners will contact the following:

- Jenny Isler: Garden Club, CACP, Library, John Chagnon, Russ McMullen (EBDC)
- Ben Brickett: teachers
- Jack Murphy: municipal offices
- Charlie Case: students

6. Charlie Case and Mike Eardley reported that the Eliot Energy Use / GHG Inventory is still pending vehicle fuel usage information for the Fire, Police and Harbormaster. Account numbers need to be identified by department and provided to Irving Fuel which can then provide volume purchased per account number. Current municipal data only includes expenditures. Charlie felt that the data could be collected by June. Charlie presented the inventory spreadsheet, and noted that the Library has asked for assistance in controlling energy costs. The Commission agreed to recommend an energy audit and to provide the Library Board of Trustees with Ed Hennigsen's name as auditor. Charlie will follow up.

Mike presented sample charts that will be used to graphically display data in the Inventory Presentation to the BOS. Charlie to provide Mike Kittery school data. Jenny to provide York school data. Comparing school district usage will be more effective than comparing Eliot school usage to other municipal dept usage because the schools have significantly higher usage. Also, Mike emphasized that the presentation will focus more on 'where we are going' as a municipality and less on building-to-building comparisons.

7. Ben Brickett reported on progress of the hydrokinetic water turbine. The turbine is working, and sometime this summer will be trialed at the creek with UNH graduate students. A press release will follow the trial and report on the results. It is hoped that future interface with Eliot high school students and the water turbine will provide educational opportunities. Ben also reported that the amendment to the wind turbine ordinance is in process. Data is being gathered from the small-scale experimental model, which has been in operation for 5 months under varying conditions to test for safety and construction guidelines.