

Town of Eliot

Business Development Committee-Meeting Minutes-December 2, 2009

Present: John Chagnon, Craig Goss, Russ McMullen, Kristin McMullen-Orr, Betsy O'Donoghue, Dwight Snow, Doug Keith

Call to order: John Chagnon-5:07pm

Welcome and Introductions: Chairman John Chagnon welcomed all committee members. Dec. 2nd meeting is a makeup meeting of Nov. 18th meeting that was cancelled due to member illnesses.

Public Comment: none

Review of Agenda: Agreed upon.

Review of Minutes: October 28th meeting minutes reviewed. Motion to accept; Kristin Orr; Russ M.. 2nd; all approved.

Business Development Committee-By-Laws: The final read thru of By--Laws was done. A discussion followed on small final change recommendations. There was a motion put forward by Kristin Orr to approve By -laws with final changes as proposed. Doug K. 2nd the motion. All approved.

Business Registration ordinance: A review of bullet points put together by Doug K. was made based on a summary from prior meetings. No changes were recommended. A motion was made by Kristin Orr to approve letter with bullet points and pass it on to the Board of Selectman. Russ M. 2nd. All approved.

Letters Regarding Building Height (Proposed Ordinance change): Dwight S. led a read thru of a final letter outlining the committees recommendation for proposed ordinance change. No changes to letter were recommended. The letter was passed around for all to sign. The letter will be sent to Town fire Chief for input.

Coordination with Kittery: Kristin O. met with individual from Kittery who was looking to start their own business development committee in Kittery. This individual was not aware we were a town committee. They thought we were an ad hoc business group. Given this information and given that this individual was not representing the town of Kittery; Kristin gave her a recommendation on how she might approach her town to set up a similar group.

Eliot Business after hours: Next event January 13th. Chairman Chagnon (Ambit Engineering) and Doug K. (Morgan Stanley-Smith Barney) have agreed to be joint sponsors for the event, thank you. Kristin confirmed we will be back at the Regatta room. Kristin also agreed to get ad flyers out to all members over the holidays so we can each get them posted. Thank you Kristin.

Eliot Trade Show: Kristin O. and Craig G. outlined for the committee the ideas put together as a result of our sub meeting on this topic. The ideas discussed included information discussed on date of event; location of event, planning of event and the type of event we though should be planned.

In the course of our discussion Kristin put forth a question to the committee on the commitment to the idea of the event and how best to plan for it moving forward. Given the potential scale of the event it is obvious that it will take a commitment of each member of the board to successfully plan and implement.

A show of hands was taken and it appears all members are on board and willing to invest their time in making this event a success.

As this event will require meeting separately from a general meeting, the Chairman recommended an additional January Meeting tentatively set for Jan. 27th to specifically center on this event. In the meantime, Kristin outlined for the group how she/we envisioned assigning responsibilities for event planning in the future and volunteered to be the point man on this event.

Kristin will send us an outline of this discussion and we will move into greater detail at future meetings.

Sign Project: The sign is in production with Raitt signs. The Chairman has been in contact with Mr. Raitt and will keep us up to date on its completion.

Business Development: One new welcome letter to new local business this month. Letter was sent signed by all.

New Business: None

Next Meeting: January 6th, 5:00pm Eliot Town Hall (regular meeting)

January 27th Business showcase/Trade show specific meeting.

Adjourned: 7:10pm