

Energy Commission Meeting Minutes

Date: Aug. 11, 2010

Present: Jenny Isler, Mike Eardley, Ed Hennigsen, Charlie Case, Jack Murphy

Guests: Betsy O'Donahue

Meeting Called to Order at: 6:40 pm

ITEM	NOTES	ACTION
Minutes of 7/21		approved
School participation	<p>Ed emailed HS Principal Melhorn to get name of appropriate teacher (science teacher?) to approach. Project: Students to gather &amp; crunch FY2010 energy data for Eliot, using spreadsheet template and contact list in FY2009 inventory. Charlie got data from CMP already. Possible student involvement in Carbon Challenge discussed; EEC determined to ask for one thing first and see what happens after.</p>	Ed will follow up
PACE	<p>Jenny reported PACE material from Efficiency ME has been sent to all Selectmen &amp; topic is on BOS agenda for 8/12. EEC will attend meeting to introduce PACE; ask if BOS would like an Eff. ME rep to come to meeting &amp; address questions; ask BOS to review info pack; inform BOS of difference in PACE versions.</p> <p>PACE versions: town self-administer loan program OR Eff. Me administer for town = reduced liability for town.</p> <p>Betsy recommended clarify this difference; BOS has concern that Eliot is not in the mortgage business</p> <p>Ed reported that PACE applies even with KEYS region grant for revolving loan fund</p> <p>EEC will recommend that Eliot adopt model ordinance when appropriate</p>	<p>Jack will attend BOS 8/12 meeting as EEC representative.</p> <p>Ed can contact Eff ME to send representative to BOS meeting.</p>
ARRA Grant	Jenny signed new contract to get \$10K funds	Jenny mail contract & invoice to Eff ME
EEC FY2011 Budget	Jack reported rollover of unspent funds approved; budget request for \$1000 approved for FY.	Charlie make copies of handouts; submit receipt for reimbursement
Thank you note	From Mrs. Carol Chapman of Eliot, July 12, 2010: "I was so pleased to see the article about your efforts in the Portsmouth Herald this morning, and want to personally thank you for the time, expertise and	Mike read

	commitment you have given to our community and our planet. Wishing you continued success, Carol E. Chapman"	
Climate Action Plan (CAP)	Mike presented draft outline; EEC discussed adjustments. Each EEC member will be assigned to draft section of CAP.	Mike will email outline for CAP
NextCentury Energy Consultants	Jenny reported conversation with Alex Brown of this company, offering help on CAP in return for future consideration. Interested in Eliot as model for small towns in potential upcoming collaborative funding mechanism that Next Century expects to launch with Eff Me in Jan. 2011. Also can provide contractual assistance in drafting/ designing final CAP.	Jenny forward CAP outline to Next Century for input of "what's missing"
Carbon Challenge	Jenny reported conversation with AJ Dowling of Clean Air Cool Planet (Garry who presented to us is gone). AJ can be at EEC booth on Festival Days to introduce "My Energy Plan" which is what they are now calling the Carbon Challenge. There will be a webinar (Sept? Oct?) for the EEC to participate in, detailing the program. Jenny submitted a breakout of services for the \$100 administrative fee for the Challenge. Further details are to be discussed, such as where do residents go, how do we get data, etc. EEC determined that collaborative rather than competitive preferred. EEC will invite residents to participate at the Festival and through a dedicated website. Hold off on asking for school student participation until a 'second heat' or after inventory project complete	Jenny ask AJ re Commitment to attend; time; laptop; promotional material; etc  EEC talk to AJ re details  Create separate website for EEC? Facebook?  Mike to draft invite to email database of survey respondents
Eliot Festival Day Sept. 25	Booth setup 7 am. Ben dropping turbine, leaving. All staff booth thru day. Handouts requested from Eff. Me, PROP. In-house handouts to be made. Display with inventory summary sheet 11x17 and Slide presentation. Use existing display boards.  Invite residents to participate in My Energy Plan challenge at booth. Pre-invite as above.	Charlie follow up; ensure corner spot Charlie make handout copies. Jenny f/u to Eff. Me re materials Ed & Mike make 11x17's  Mike do biz card example
Other Business	<ul style="list-style-type: none"> <li>• Inventory not up on Eliot town website?</li> <li>• Eliot Building Comm. interested in our participation &amp; input. Have not met yet.</li> <li>• Jack mapping streetlights. Large energy and</li> </ul>	f/u w/ Wendy R. Determine mtg schedule & go. Jack will speak

	cost expense to the town. Need to determine criteria for placement and need. Need CMP lease info.	with Chief Short and call Nick Levesque at CMP