

**BOARD OF SELECTMEN'S MEETING**  
**February 26, 2009 6:30 PM**

**Quorum noted**

**6:30 PM: Meeting called to order by Chairman Murphy**

**Roll Call: All present except Mr. Paul who is out of Town**

**Pledge of Allegiance Recited**

**Moment of Silence Observed**

**Approval of Minutes of previous Meeting(s)**

**6:34 PM Motion by Mr. O'Donoghue, seconded by Mr. Sinden, to accept the minutes of February 12<sup>th</sup> with the following corrections:**

- 1) The 6:33 Motion - "Mr." In front of Moynahan**
- 2) After the motion of 6:38 another motion as follows: "Motion by Mr. Sinden, seconded by Ms. O'Donoghue, to accept with regrets, the resignation of Jim McClelland as a member of the Community Television Committee. Vote (4-0) Chair Concurs"**

**VOTE**

**3-0**

**Chair Concurs**

**Public Comment:**

**No member of the public wished to speak**

**Department Head/Committee Reports:**

**None**

**New Business:**

- 1) Correspondence #1 from CLD – JoAnn Fryer present  
Study cost estimate \$60,000**

**#1 TO : Board of Selectmen  
FROM: Consulting Engineers (CLD)  
REF : Engineering Study**

**7:14 PM Motion by Ms. O'Donoghue, seconded by Mr. Sinden, to proceed with an RFP process for the study.**

**VOTE**

**3-0**

**Chair Concurs**

**Mr. Moynahan and Mr. Murphy volunteered to put the RFP together.**

- 2) Correspondence #2 – Energy Audit Report, Paul White present**

**#2 TO : Board of Selectmen  
FROM: OmniSpect  
REF : Inspection Report on Energy Audit**

**7:43 PM Motion by Ms. O'Donoghue, seconded by Mr. Moynahan, to proceed with an RFP for insulation.**

**VOTE**

**3-0**

**Chair Concurs**

- 3) Policy on CEO Fee – Correspondence #3**

**BOARD OF SELECTMEN'S MEETING**  
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**#3 TO : Board of Selectmen**  
**FROM: Paul White, Code Enforcement Officer**  
**REF : Policy for fees collected**

**Discussion on Mr. White's performance**

**8:07 PM Motion by Ms. O'Donoghue, seconded by Mr. Sinden, to move Paul White from Step 9 (\$28.26) to Step 10 (\$28.97) on the pay scale.**

**VOTE**  
**3-0**  
**Chair Concurs**

**4) Press Release, Correspondence #4**

**#4 TO : Board of Selectmen**  
**FROM: Dan Blanchette**  
**REF : Proposed Press Release**

**Idea scrapped, maybe a straw vote at Town Meeting**

**5) EMA Appointments, Correspondence #5**

**#5 TO : Board of Selectmen**  
**FROM: Wendy Rawski, Town Clerk**  
**REF : Emergency Management Agency**

**8:15 PM Motion by Mr. Moynahan, seconded by Mr. Sinden, to appoint Roger Cullen and William Reichert as members of the Eliot Emergency Management Agency.**

**VOTE**  
**3-0**  
**Chair Concurs**

**6) Appointments – Deputy Forest Fire Wardens, Correspondence #6**

**#6 TO : Board of Selectmen**  
**FROM: Wendy Rawski, Town Clerk**  
**REF : Forest Fire Warden**

**8:17 PM Motion by Mr. Sinden, seconded by Ms. O'Donoghue, to appoint Gerald Moynahan, Donald Webber, Jr., Bruce Trott, Denis Whyte, Kevin Spinney and Jason Cullen as Deputy Forest Fire Wardens for 2009.**

**VOTE**  
**3-0**  
**Chair Concurs**

**7) Shellfish Conservation Warden, Correspondence #7**

**#7 TO : Board of Selectmen**  
**FROM: Wendy Rawski, Town Clerk**  
**REF : Shellfish Conservation Warden**

**8:18 PM Motion by Ms. O'Donoghue, seconded by Mr. Moynahan, to appoint Harold Place as Shellfish Conservation Warden for Eliot with a term to expire in 2011.**

**VOTE**  
**3-0**  
**Chair Concurs**

**8) Rapid Renewal Service Agreement, Correspondence #8**

**#8 TO : Board of Selectmen**  
**FROM: Wendy Rawski, Town Clerk**  
**REF : Rapid Renewal Agreement**

**BOARD OF SELECTMEN'S MEETING**  
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**8:19 PM**      **Motion by Ms. O'Donoghue, seconded by Mr. Moynahan, to approve the Rapid Renewal Service Agreement.**

**VOTE**  
**3-0**  
**Chair Concurs**

**9) Overtime Policy, Correspondence #9**

**#9**            **TO     : Board of Selectmen**  
**FROM: Dan Blanchette**  
**REF   : Overtime in Personnel Policy and Overtime in Union Contract**

**Discussion**

**Find out practice for Police**

**10) Unpaid Personal Property Taxes Memo from Pat Levesque, Correspondence #10**

**#10**            **TO     : Board of Selectmen**  
**FROM: Pat Levesque**  
**REF   : Unpaid Personal Property Taxes**

**8:42 PM**      **Motion by Mr. Moynahan, seconded by Ms. O'Donoghue, to request our attorney to pursue the matter.**

**VOTE**  
**3-0**  
**Chair Concurs**

**11) Sewer Contract**

**Consensus – no payment on I/I**

**CORRESPONDENCE:**

**#11**            **TO     : Board of Selectmen**  
**FROM: Maine Municipal Association**  
**REF   : January 13, 009**

**Mr. Murphy to write a reminder to Fire Chief Muzeroll**

**#12**            **TO     : Board of Selectmen**  
**FROM: Kittery Water District**  
**REF   : Report**

**Informational**

**#13**            **TO     : Board of Selectmen**  
**FROM: Southern Maine Regional Planning Commission**  
**REF   : Free SMRPC Workshop**

**Copy to Historical Society**

**#14**            **TO     : Board of Selectmen**  
**FROM: Seacoast Shipyard Association**  
**REF   : Portsmouth Naval Shipyard Economic Impact – CY 2008**

**BOARD OF SELECTMEN'S MEETING**  
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**Informational**

**#15**        **TO**    : **Board of Selectmen**  
**FROM:** **State Planning Office**  
**REF**    : **Shore and Harbor Technical Assistance Grants**

**#16**        **TO**    : **Board of Selectmen**  
**FROM:** **General Assistance Program**  
**REF**    : **Shore and Harbor Technical Assistance Grants**

**Informational**

**#17**        **TO**    : **Board of Selectmen**  
**FROM:** **Dan Blanchette**  
**REF**    : **Action List**

**Informational**

**Selectmen's Reports:**

- **Ms. O'Donoghue updated the Board on Regional Eff. Meeting**
- **Mr. Moynahan updated the Board on the Sewer Meeting**

**9:40 PM**    **Meeting adjourned by consensus**

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**DATE**

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**Michael T. Moynahan, Secretary**

